



SCHHCC STAFF/BOARD MEETING
September 26, 2023, at 1:00 p.m., Hidden Cypress

In attendance: Brian Osgood, Joanne Connell, John Meeker, Jim Bowden, Susan Dobbs, Mark Davis, Jerry Jeffrey, Honey Burt, Catherine Tracy, & Tom Lovelidge, Diane McKinnery

President's Remarks: Brian Osgood

Hello and welcome to the September staff meeting.

Our September General Membership Meeting was last Thursday. Captain Adam Zsamar from the Beaufort County Sheriff's Office talked about emergency preparedness. Good talk with a lot of information. We had about 75 attendees.

We have started making name badges for volunteers within the club. It is a manual process, so patience is needed. As a manual process, we are not planning on making badges for all 3000+ of our members.

Secretary's Report: Kathleen Baine

We need a motion to approve the minutes of August 22, 2023. Motion made by _____; seconded by _____.

Treasurer's Report (published at the end of these minutes): Tom Lovelidge

Social Committee: Diane McKinnery

A party is scheduled at the Lakehouse ballroom with music by Armand DeMille on November 4th, 2023. The time will be 6:00PM to 8:30PM. Invitations with the details will be sent out around the 15th of October.

SIG Reports

Apple: Noah Rosenstein/Catherine Tracy

Our SIG meeting for September was a review of the SIG past and present. Thank you to Lynn Connley, Mark Davis, Toni Valenstein, & Catherine Tracy. A special note of thanks to Leslie Foster who not only recommended a suggestion procedure, implemented it, and collated and shared the results. Our October meeting will feature Noah on the new operating systems.

Genealogy: Jim Bowden/Susan Dobbs

Since Hidden Cypress is not available on Wednesday, October 4th, we are having a Zoom presentation exclusively at 7 pm. Our speaker is a professional genealogist and will be speaking on "Researching Immigrant Ancestors".

Our Help Sessions will be on October 11 and 25th from 6:30 - 8:30. We now have 3 volunteers providing six individual sessions for help.

We are holding two classes in October. Susan Dobbs will give a class on Ancestry and Jim Bowden will do a two-session class on Family Tree Maker 2019.

Computer Club Hour: Bill Altman

The Fall CCH meetings will resume on October 13th with Phil Blecker giving a presentation on passwords.

Microsoft: Dennis Shea/Maureen Kilcoyne

Maureen's AI What's Up SIG meeting went well this September. Our meetings are filled for 2023. We are looking for presenters for the 2024 meetings.

Skywatchers: Jerry Jeffrey

Sep meeting held on 12 Sep 2023. Subject: There May Be Life There. Attendance: 29. Five attendees had never been to a Skywatchers meeting.

Standing Committee Reports

Education: Mark Davis

During the month of October we will be offering a total of 19 classes. This is the largest number of classes in one month since we returned from our closure during COVID-19. I am extremely thankful to all of our instructors who stepped forward to make this happen. We also had a very successful Free Summer Lecture Series in July and August offering a total of 25 classes.

On Thursday, Sept. 21, 2023, our first “Education Weekly” was emailed to all members with descriptions and registration links for the first two weeks of classes being offered in October. These notices with additional classes will continue through the beginning of December. I want to thank Carol Malcolm for her behind-the-scenes work generating these emails. I also want to thank Carol Gentlen for her work on the Sunday “This Week at Your Computer Club” emails, Pat Kempf and Sue Spence for generating the class registration forms, and Jeff Dembiec and Bob Hume for transferring this information to our Club’s Classroom Calendar. Without these volunteer members working in the background, we could not have an education program! It takes a village to make this happen each semester!

Facilities: Brian Osgood

We had a little bit of damage related to Idalia passing by. The following weekend the wired network in the facility went dead. The UPS (Uninterruptible Power Supply) that the network switches were plugged into had failed. I used a UPS from the instructor’s station to get the switches powered again. We also had a power supply for one of the student PCs fail.

We now have a wireless network segment for the instructors in the classroom to use. This lets us put the streaming devices, and the systems in the instructor’s podium, on the same network. The systems in the instructor’s podium can now stream to the TV.

The student stations now have a switch position that lets them see the instructor’s monitor on their monitor. Unless we are doing an online meeting, the instructor’s

monitor is what is also displayed through the projector. That worked well enough for the back row of the room to be extended to the rest of the room.

We did discuss the plexiglass barrier in front of the monitor's desk. With the news talking about the COVID numbers going back up, we decided that they should stay in place a little longer.

Membership: Stu Mace

An email announcing the beginning of the 2024 membership period was sent to the entire membership on September 3. Unfortunately, because of the extremely high volume, some members were unable to access the membership form. This situation lasted less than 30 minutes. Members who were affected by the error were contacted, with most renewing their membership shortly thereafter.

Membership renewals will continue through December 31 with reminders sent out at the beginning of October, November, December and at the end of the year.

Since the beginning of the renewal process in September 3, 898 members have renewed their memberships and 56 individuals have joined the club for the first time. Currently, there are 3,184 members of the Computer Club.

The Club's four SIG currently have memberships of:

Apple - 1,578

Genealogy - 663

Microsoft - 1,263

Sky Watchers - 408

Monitors: Bertha Fudgen

Programs: Bill Altman

Jim Dodmead will give a cybersecurity update for our October general meeting.

Publicity/Communication: Bonnie Potter/Mark Davis

Over the past month we have been working on a “Save the Date” for the Social Committee, the September General Monthly meeting graphic, requested SIG graphics and requested brochures for the Open Room rack.

Website Review/Revise Report: Mark Davis/Chris Knotts

The survey to our membership was sent out last week and a reminder today. The cutoff date is Monday, Oct. 2, at 9 PM.

Walk-in Help Program:

Treasurer’s Report August 2023

Year-to-date revenues were \$20,935, mainly attributable to Membership dues, Classroom receipts, open room sales, and Holiday party receipts. Expenses for the same period were \$21,723, resulting in a net expense of \$788. The administrative expense was \$8,175; the majority was spent on Social Events. In Facility expenses, we spent \$13,205; hardware, printing, Web maintenance, and capital expenditures represent the majority of costs. SIG expenses and education made up the balance of \$343.

Our beginning Cash balance was \$29,040. We had a net cash change of -\$788, leaving an operating balance on August 31, 2023 of \$28

2023 YTD August Treasurer’s Report

SUBJECT	YTD Actual	Budget	VAR
Truist Bank			
South State Bank Checking Account			
Opening Balance	\$29,039.81	\$35,357.00	-\$6,317.19

SUBJECT	YTD Actual	Budget	VAR
Income			
Membership Dues -2022 for 2023	\$ -		\$14,920.00
Membership Dues - 2023	\$9,570.00	\$21,250.00	-\$11,680.00
Education Classes	\$4,935.00	\$3,168.00	\$1,767.00
Open Room Cash Sales	\$1,775.71	\$1,500.00	\$275.71
Sales Tax Collected (Sales)	\$ -		\$0.00
Holiday Party Receipts	\$3,465.00	\$4,000.00	-\$535.00
Other South State CD Closed	\$1,189.84	\$ -	\$1,189.84
TOTAL INCOME	\$20,935.55	\$29,918.00	-\$8,982.45
Total Funds Available	\$49,975.36	\$65,275.00	-\$15,299.64
Expense			
General & Administrative Expenses			
	\$8,175.22	\$15,070.00	\$6,894.78
Administrative	\$324.74	\$1,250.00	\$925.26
Volunteer Recognition	\$3,491.46	\$5,000.00	\$1,508.54
Programs	\$ -	\$1,750.00	\$1,750.00
Social Events	\$4,319.02	\$5,500.00	\$1,180.98
Club Fair	\$40.00	\$300.00	\$260.00
Public Relations	\$ -	\$1,270.00	\$1,270.00

SUBJECT	YTD Actual	Budget	VAR
Education Expenses	\$89.88	\$700.00	\$610.12
Facilities Expenses	\$13,205.37	\$26,850.00	\$13,644.63
Hardware	\$3,780.09	\$3,800.00	\$19.91
Printing Supplies	\$2,965.86	\$4,000.00	\$1,034.14
Software & Software Subscriptions	\$82.31	\$1,500.00	\$1,417.69
Other	\$546.67	\$400.00	-\$146.67
Furniture	\$ -		\$0.00
Networking	\$ -		\$0.00
Website Maintenance	\$787.31		-\$787.31
Sales & Use Taxes	\$ -		\$0.00
Capital Expenses	\$5,043.13	\$17,150.00	\$12,106.87
SIG Expenses			
Apple	\$ -	\$600.00	\$600.00
Genealogy	\$120.88	\$4,810.00	\$4,689.12
CCH	\$132.09	\$500.00	\$367.91
Skywatchers	\$ -		
Microsoft	\$ -	\$600.00	\$600.00
TOTAL EXPENSES	\$21,723.44	\$49,130.00	\$27,406.56
Ending Balance	\$28,251.92	\$16,145.00	\$12,106.92
CERT OF DEPOSIT BALANCE	\$20,000.00		

SUBJECT	YTD Actual	Budget	VAR
TOTAL ASSETS	\$48,251.92		
TOTAL ASSETS	\$48,251.92		

Old Business

New Business

Election/Nomination Committee:

We need to start planning officers for next year. Current officers are willing to serve again in 2024.

Club Fair, October 7th:

This is scheduled for Saturday, October 7th from 10am to 1pm. We usually staff the tables in Pinckney Ballroom and have the club facility open. This is in 11 days so we need to get some planning done.

Previous years, the fair ran from 10am until 2pm. They shortened it by an hour this year. Do we want to run 3 hour shifts, or 2 1.5 hour shifts?

We need someone to coordinate staffing at both PH (3-5) and the club (.

No sign in facility

PH, Diane and Bill, Stu

How many people at each place? SIGs at club and officers at PH?

Display thought, PH, Club or both: Run a couple of the recorded lectures from this summer as examples of the classes offered. Ok

Send out vol form

I haven't heard yet which tables we have in Pinckney. I requested the ones we

usually get in the corner.

We have the 4' wooden club logo, but it is the old logo not the current one. Do we use it?

Motion to adjourn the meeting by____, second by _____. Meeting adjourned at ____ p.m.

Next Board meeting is at 1:00 p.m. on September 26, 2023.

Respectfully submitted

Kathleen Baine`

Secretary