



SCHHCC STAFF/BOARD MEETING

January 23, 2024, at 1:00 p.m., Lakehouse Ballroom

In attendance: Brian Osgood, Kathleen Baine, Honey Burt, Bertha Fudgen, John Meeker, Sherry Conrad, Susan Dobbs, Jim Bowden, Dennis Shea, Jerry Jeffrey

President's Remarks: Brian Osgood

Hello and welcome to January's staff meeting. Lifestyles has put us over here 4 times this year; 1/23, 4/23, 7/23 and 10/22. I'll send reminders out since we all have the habit of going to Hidden Cypress.

The proposed budget was approved for this year. I've added a budget line to it, and a field on the reimbursement form for the budget line. I sent out an email with the link to the approved budget, and attached the new reimbursement form. The budget line is to help the treasurer know which budget line we expected an expenditure to go against.

Secretary's Report: Kathleen Baine

We need a motion to approve the minutes of November 28, 2023. Motion made by John Meeker; seconded by Sherry Conrad. Approved by all.

Treasurer's Report: Tom Lovelidge

(published at the end of these minutes):

If we contract with someone for paid services, we must have a contract. For example, for food or music. The contract would be for the calendar year.

Social Committee: All is a go for the Volunteer Appreciation Party on February 10th. Invitations will go out this week, and the deadline for reservations will be February 3rd. Diane McKinnery

SIG Reports

Apple: Noah Rosenstein/Toni Valenstein/Leslie Foster

Genealogy: Jim Bowden/Susan Dobbs

Our monthly meeting will be on February 7th at 7:00 p.m., using an APCUG speaker via Zoom talking on “Military Records for Genealogy.” Our help sessions will be on January 31st, February 14th and 28th from 6:30 - 8:30 p.m.

We are teaching three classes during February and plan for more in March.

Computer Club Hour: Bill Altman

In February, there will be two presentations, one on AI - What’s Next? (Feb 9) and a panel discussion on Cutting the Cord (Feb 23). Meetings are at 10 a.m., in Pinckney Hall. We are covered for the rest of the year and need to start planning for next year.

However, the attendance at the last session by the Amateur Radio Club had a meager attendance (only 18). We have another session this Friday (Jan 26) on Google Apps. If attendance doesn’t pick up, even with the enhanced advertising we have been doing, we may need to re-consider going forward with the CCH.

Facebook: [SCHH Computers, Tablets and Smart Phones](#)

Microsoft: Dennis Shea/Maureen Kilcoyne

Dennis Shea’s Safety Zone Review SIG meeting presentation went well this January. We are looking for presenters for the 2024 meetings.

Skywatchers: Jerry Jeffrey

Due to CAM weather concerns Skywatchers’ meeting scheduled for 9 January was canceled. Also, the February meeting space was taken by CAM during our room reservation request period.

Our next meeting is scheduled for 12 March in Magnolia Hall. The subject of March's meeting is UFOs, also known as Unidentified Anomalous Phenomena (UAP) and will be presented by Martin Willis, a Computer Club member and the host of PodcastUFO.

Given that the April meeting is scheduled for the day after the 8 April Total Eclipse of the Sun, the April meeting is also likely to be canceled. I will not know the status of the April meeting until the March meeting.

Standing Committee Reports

Education: Mark Davis

The Winter/Spring Semester began the week of January 15 and ends on May 22, the Wednesday before Memorial Day. During the Fall Semester, we provided 32 classes serving over 400 attendees. We have 7 classes scheduled in January and 17 scheduled in February.

Facilities: Brian Osgood

The Faronics Deep Freeze license is paid again for 50 systems for 3 years. We also have a new major release and new license key.

Printer issues: We moved the printer that needs a new fuser and laser to the classroom with the intention that the instructors can use it until it dies. We purchased a new printer for the Open Room, installed it on WIFI where the other new one was, moved the couple year old printer to the left and hooked it up wired. We have a network issue that wired systems cannot see the WIFI printer, and the WIFI network cannot see the wired printer. This will be taken to the VP in Texas. Systems used to be able to see both.

We had issues with the front door lock one evening. The catch was down, the handle was released, but the door would not latch shut. Mark put in a work ticket, but never heard back on it. I put a key in the lock, worked it a couple times, and could feel the bolt release. It then was working normally again. If this happens again, Let me know. I will make it a much bigger issue with Lifestyles.

Has anyone heard of Bell Glides? We had an instructor lean on the instructor's chair while setting up for a class. The chair rolled and the instructor fell on the floor. They were not hurt, but it pointed out a problem. We are all older, and some of us have more mobility issues than others. The instructor's chair is higher and harder for some instructors to use. Bell glides are caster replacements that let the chair slide but not roll freely. The chair pulls towards you easily but does not push away easily. Looks like just what we needed.

I've noticed members, and monitors, looking for someplace to charge their phones or tablets in the Open Room. There is now an outlet strip, with usb charging ports, on the monitor's desk with a charging cable. There is also a charging station at the end of the table opposite the monitor's desk, with a charging cable.

Membership: Stu Mace

On January 21, 2024, 609 individuals who had not renewed their memberships for 2024 were removed from the Computer Club membership roster and listserv. Since that time 10 have rejoined. Total membership now stands at 2,912. At this time in 2023 there were 2,644 members.

SIG leaders will be provided lists of their members who had not renewed their memberships and lists of those who had renewed.

Monitors: Bertha Fudgen

Same situation as previously. She sent a reminder email to all monitors about how the computer club room should be left at the end of the day. Details are on pages 4 and 9 of the Monitor's manual. Bertha will return to letting monitors sign up for 2-hour sessions and no more 1-hour sessions.

Programs: Bill Altman

The last meeting was well attended with a presentation on Banking Apps (though it mostly focused on avoiding scams). The next meeting on February 15th will have a presentation by Kathy Turco on IRS 2023 Tax Filing Season: Go Electronic.

Publicity/Communication: Bonnie Potter/Mark Davis

Bonnie has been working on numerous projects to create graphics. A couple for the Apple SIG meeting and different versions of graphics for the upcoming Volunteer party. I've been providing assistance where I can. Additionally, with the help of Les Briney we have printed all of the name badges for our volunteers.

Website Review/Revise Report: Mark Davis/Chris Knotts

We met yesterday and are beginning the design of the Homepage for the new website. We hope to have it ready to present to the Board next August or November for release in September or the first of 2025.

https://docs.google.com/spreadsheets/u/0/d/1RPQjTZwPL8jAhkm9FPDw7n_750G0Gx5yWVCJX9YLIP8/htmlview#https://docs.google.com/spreadsheets/u/0/d/1RPQjTZwPL8jAhkm9FPDw7n_750G0Gx5yWVCJX9YLIP8/htmlview#

Walk-in Help Program:

Working as usual.

Treasurer's Report through December 2023

Budget Line	SUBJECT	2023 Budget	YTD	Proposed 2024 Budget
1	Checking Accounts	\$29,086	\$35,192	\$36,000
2	Certificate of Deposit	\$21,191	\$20,000	\$20,000
3	Year end cash balances	\$50,277	\$55,192	\$56,000
4	less dues collected for the following year	\$14,920	\$21,580	\$22,230
5	Adjusted Cash Balance	\$35,357	\$33,612	\$33,770
6				
7	Bank Checking Account (South State in 2022, Truist in 2023)			
8	Opening Balance	\$35,357	\$29,040	\$33,770
9				
10	Income			
11	Membership Dues collected in 2022		\$31,150	
12	Membership Dues projected for that year	\$21,250		\$24,444
13	Education Classes	\$3,168	\$4,935	\$5,000
14	Open Room Cash Sales (printing, USB drives, DVD/CD +cases)	\$1,500	\$2,442	\$2,000
15	Holiday Party Receipts	\$4,000	\$3,465	\$12,600
16	Other South State CD Closed	\$-	\$1,190	

17	TOTAL INCOME	\$29,918	\$43,182	\$44,044
18	Total Funds Available	\$65,275	\$72,222	\$77,814
19				
20	Expense			
21	General & Administrative Expenses	\$15,070	\$13,834	\$25,850
22	Administrative	\$1,250	\$533	\$1,250
23	General meeting expenses	\$1,750	\$0	\$1,000
24	Social Events	\$10,500	\$13,221	\$22,300
25	Club Fair	\$300	\$80	\$300
26	Signage / Promotions	\$1,270	\$0	\$1,000
27				
28	Education Expenses	\$700	\$90	\$500
29				
30	Facilities Expenses	\$26,600	\$19,161	\$29,500
31	Non-capital Hardware	\$3,800	\$4,033	\$4,000
32	Printing Supplies, USB drives, DVDs	\$4,000	\$4,431	\$4,500
33	Software & Software Subscriptions	\$1,500	\$1,632	\$1,800
34	Website Subscriptions		\$787	\$1,500
35	Interior Design	\$400	\$0	\$500
36	Capital Expenses (asset tag)	\$16,900		\$17,200
37	Equipment	\$10,700		\$11,000
38	Computers, monitors and Cap Equip	\$9,000	\$6,967	\$10,000
39	Other	\$500	\$562	
40	Replacement Printers	\$1,200	\$749	\$1,000
41	Furniture and Fixtures	\$1,000		\$1,000
42	Networking	\$1,200		\$1,200
43	Website Redesign	\$4,000		\$4,000
44				
45	SIG Expenses	\$6,510	\$3,944	\$7,200
46	Apple	\$600	\$0	\$600
47	Genealogy	\$4,810	\$3,812	\$4,800
48	CCH	\$500	\$132	\$600
49	Skywatchers		\$0	\$600
50	Microsoft	\$600	\$0	\$600
51				
52	TOTAL EXPENSES	\$49,130	\$37,029	\$63,050
53				
54	Projected Ending Balance	\$16,145	\$35,192	\$14,764

Old Business

New Business

We're having an issue with sending out Amazon gift cards for participating in voting and the membership survey. For last year's budget vote, we sent out 4 gift cards and only 2 have been accepted. All 6 gift cards for the membership survey were accepted. For the voting on officers last fall, 4 gift cards were sent out and only 2 accepted. For the budget vote this year, 4 gift cards have been sent out and 2 accepted. I have 1 email issue, but for the rest I've emailed the person that they have a card coming and they responded. I've resent the card a couple of times. Amazon currently has \$150 waiting to be accepted. I'm thinking we send the gift cards, resend the gift cards a couple weeks later, and if they haven't been accepted in 3 months we retract them. Amazon won't refund them, but I can resend them to the facility chair who could accept them and spend them on the club. We buy enough through Amazon to use them, but I don't know how we would keep an auditable paper trail. Thoughts? Motion by John Meeker, seconded by Tom Lovelidge to credit CAM account instead of giving out Amazon cards. Voted on and approved.

Motion to adjourn the meeting by John Meeker; second by Sherry Conrad.

The meeting adjourned at 1:50 p.m.

Next Board meeting is at 1:00 p.m. February 27, 2024 at Cypress Run.

Respectfully submitted

Kathleen Baine

Secretary