



SCHHCC STAFF/BOARD MEETING
June 27, 2023 at 1:00 p.m., Hidden Cypress

In attendance: Brian Osgood, Kathleen Baine, Sherry Conrad, Joanne Connell, John Meeker, Jim Bowden, Susan Dobbs, Jerry Jeffrey, Mark Davis, Honey Burt, Dennis Shea, Bill Altman, Dianne McKinnery, Tom Lovelidge, Catherine Tracy, Bertha Fudgen

President's Remarks: Brian Osgood

Welcome to the June staff meeting. I'd like to remind everyone that the club is closed for the Fourth of July. We will not have the July Staff Meeting, as a summer break, so the next Staff Meeting will be on August 22, 2023. For those planning ahead, the club will also be closed for Labor Day, September 4th. Now down to business.

Secretary's Report: Kathleen Baine

We need a motion to approve minutes of May , 2023. Motion made by; seconded by . Motion approved .

Treasurer's Report (report is published at the end of these minutes: Tom Lovelidge

In June, we purchased a seven month \$20,000 certificate of deposit through Truist Bank with an interest rate of 5%.

Revenues for the month. Included \$415 of membership dues and \$725 for education classes. We also had \$199 in open room cash sales.

In June, we had an administrative cost of \$150 for gift cards. These were presented to individuals who won a raffle after completing our Survey. There were

\$2398 in expenses for the month. Printing cartridges and drums amounted to \$520 and we spent \$216 on hardware. We purchased two new computers for the open room totaling \$1650. We have an ending working balance of \$29,342..

Social Committee: Diane McKinnery
No report and will not be able to attend.

SIG Reports

Apple:

Genealogy: Jim Bowden/Susan Dobbs

The Genealogy SIG will resume its monthly meetings on September 6th. Our bi-monthly Help Sessions will continue on June 28, July 12, and July 26th. Susan attended the National Genealogical Society Annual Conference in Richmond, VA and was able to make contact with several speakers for the upcoming year. We would like to thank Bonnie Potter and Mark Davis for assisting us in preparing our tri-fold brochures. They are completed and up with the others.

Computer Club Hour: Bill Altman

The CCH is on hiatus and will resume its meetings in October on alternate Fridays at 10:00 am. Watch for announcements in your email.

Microsoft: Dennis Shea/Maureen Kilcoyne

We are eager to turn the page and take the project to the next phase. Delivering on the promise to educate/facilitate members in converting the VHS tapes into a universal format requires the installation of the budget approved converter from the Microsoft Store on 2 open room units. The total cost will be \$14.00 Once completed by facilities, we will commence to take members to new levels of what can be accomplished at the computer club with what they have completed thus far.

Our request to include our Help documents in the browser favorites bar on club units has been rejected by facilities. This leaves only the CCH Blog as the

designated Help item in the shortcuts.

The 1st & 3rd Tuesday Help sessions remain lacking in Open Room calendar support. Although the item is/has been noted in SIG emails, that those mails only reach 1/3 of the club membership.

Being denied our request for a view-only link to the Computer Club Survey. A copy & paste of the 600+ line items was promised. We remain hoping for delivery.

Maureen will continue her ChatGPT SIG meetings topic at the meet on Sep 13, 2023.

Standing Committee Reports

Education: Mark Davis

The Free Summer Lecture Series will begin on or after July 10 and end on August 30. A recruitment email has been sent to prospective instructors on June 24. Classes may be taught in the Classroom or by video conferencing (Zoom or Microsoft Teams).

Facilities: Brian Osgood

Noah has done the recent round of updates to the MACs in the facility.

The Open Room has 3 new PCs. One is an I7 Gen 12 system. The other 2 are I7 Gen 13 (the newest technology) systems. Two of the replaced systems have been removed from service. The third replaced system was moved to the Classroom to become the AV system. I'm looking into putting Movie Maker by V3TApps on 2 of the systems for \$20 each. This would include the video converter that Dennis wants. Trying to do it without associating the club credit card with the accounts in the Open Room to decrease the likelihood that it could be used for fraudulent purchases.

The Classroom student stations now have 12 Windows 11 PCs, with 2 Windows 10 PCs along the wall. Three of the Windows 11 systems were a relocation from along the wall, the rest were upgrades. We still have 1 system in the back that may

have a hardware issue. Work on the AV system has been progressing with the goal of being able to amplify the instructor's voice, record classes, and hold Zoom type meetings in the Classroom.

While running cables for the AV system, we found some old computer equipment hidden under the floor. Most of it had Asset Tag (inventory) stickers, but had been removed from inventory. Does anyone know what the story is on the equipment? How or why it was put there?

Membership: Stu Mace

During the past 30 days, 43 individuals joined the Computer Club for the first time or renewed their memberships. Of those, 7 were renewals and 36 were new members. Total membership is now 2971.

Monitors: Bertha Fudgen

Programs: Bill Altman

The Programs Committee met in May and developed the programs for 2023-24. Assignments have been made and speakers are being identified. The first speaker will discuss Hurricane Preparedness on September 21.

Publicity/Communication: Bonnie Potter/Mark Davis

Bonnie assisted the Genealogy SIG with the development of their trifold flyer. She is available to advise anyone else that needs input on creating and publishing a tri-fold flyer. We aren't sure where we stand on the "At a Glance" trifold that Bonnie developed.

Website Review/Revise Report: Mark Davis/Chris Knotts

Our next Zoom meeting is on July 11 @ 1 PM. Jeff Glazer is doing a mock-up on Wix and Bud Brooks is doing the same using Word Press. Additionally, Mark Davis be contacting the President of the Sun City Computer Club, Pebble Beach BLVD, Sun City Central, FL, (<https://sccccomputerclub.org/>) to find out who they used to develop their website and complexity of using the class scheduling program. As

this Computer Club is part of APCUG Mark will also ask if a Zoom meeting could be established to discuss the development of their website with our committee.

Old Business

An article about how the Computer Club can assist Sun City residents has been submitted for publication in the October issue of SunSations. Along with the article, a graphic created by Bonnie Potter and a photo of a class in the open room were submitted for publication.

New Business

With the club getting set up to support some AV in the Classroom, I've been referring to an AV team. I'd like to make it official. Since I'm doing the design, install and training I can chair it.

Motion to adjourn the meeting by ____, second by _____. Meeting adjourned at 2:36 p.m.

Next Board meeting is at 1:00 p.m. on August 22, 2023.

Respectfully submitted:

Kathleen Baine`
Secretary

SUBJECT	Apr. 2023	May 2023	June 2023	YTD Actual	Budget	VAR
Truist Bank					\$30,435.00	
South State Bank Checking Account						
Opening Balance	\$53,575.40	\$51,204.53	\$50,549.78	\$29,039.81	\$36,670.00	
Income						
Membership Dues -2022				\$ -		\$14,920.00
Membership Dues - 2023	\$825.00	\$640.00	\$415.00	\$8,740.00	\$21,250.00	\$2,410.00
Education Classes	\$605.00	\$785.00	\$725.00	\$4,490.00	\$3,168.00	-\$1,322.00
Open Room Cash Sales	\$117.46	\$353.46	\$199.87	\$1,325.18	\$1,500.00	\$174.82
Sales Tax Collected (Sales)				\$ -		\$0.00
Other		-\$11.86	-\$20,000.00	\$1,189.84	\$4,000.00	\$2,810.16

TOTAL INCOME	\$1,547.46	\$1,766.60	-\$18,660.13	\$15,745.02	\$29,918.00	\$18,992.98
Expense						
General & Administrative Expenses					\$8,820.00	
Administrative	\$28.72		\$150.00	\$324.74	\$1,250.00	\$925.26
Volunteer Recognition	\$2,713.77			\$3,491.46	\$5,000.00	\$1,508.54
Programs				\$ -	\$1,750.00	\$1,750.00
Social Events				\$854.02	\$5,500.00	\$4,645.98
Club Fair				\$ -	\$300.00	\$300.00
Public Relations				\$ -	\$1,270.00	\$1,270.00
Education Expenses		\$89.88		\$89.88	\$700.00	\$610.12
Facilities Expenses	\$1,093.75	\$2,281.47	\$2,397.75	\$10,429.86		
Hardware	\$93.24	\$939.39	\$215.52	\$2,824.20	\$3,800.00	\$975.80
Printing Supplies	\$188.81	\$281.05	\$520.27	\$2,430.70	\$4,000.00	\$1,569.30
Software & Software Subscriptions		\$11.97	\$12.08	\$58.15	\$1,500.00	\$1,441.85
Other	\$303.15			\$546.67	\$400.00	-\$146.67
Furniture				\$ -		\$0.00
Networking				\$ -		\$0.00
Website Maintenance	\$508.55	\$39.00		\$787.31		-\$787.31
Sales & Use Taxes				\$ -		\$0.00
Capital Expenses		\$1,010.06	\$1,649.88	\$3,782.83	\$17,150.00	\$17,150.00
SIG Expenses						
Apple				\$ -	\$600.00	\$600.00
Genealogy				\$120.88	\$4,810.00	\$4,810.00
CCH	\$82.09	\$50.00		\$132.09	\$500.00	\$367.91
Skywatchers				\$ -		
Microsoft				\$ -	\$600.00	\$600.00
TOTAL EXPENSES	\$3,918.33	\$2,421.35	\$2,547.75	\$15,442.93	\$49,130.00	\$37,590.78
Ending Balance	\$51,204.53	\$50,549.78	\$29,341.90	\$29,341.90		

Treasurer's Monthly Report: June 2023