

**SCHHCC STAFF/BOARD MEETING**  
**MAY 24, 2022 at 1:00 p.m., Hidden Cypress**

**In attendance:** Mark Davis, Brian Osgood, Brenda Sommerfeld, Carol Treanor, Bill McKinnery, Diane McKinnery, Susan Dobbs, Jerry Jeffrey, John Meeker, Bertha Fudgen

**President's Remarks:** Mark Davis

As we move into our summer mode things are slowing down. After my email to thank those involved with the Education program, I received a number of replies thanking us for our time and effort. A special congratulations to Diane and Brenda for their leadership. Also, I would like to recognize the efforts of all of our SIG Chairs for the programs and meetings from September through April/May of this year. Your work is greatly appreciated by our members. Thank you! Of course our work doesn't take a break as in the next few months all involved will be planning for next fall.

**Secretary's Report:** Brenda Sommerfeld. Need a motion to approve minutes of April 26, 2022. Motion made by Brian Osgood, seconded by John Meeker. Motion approved.

**Treasurer's Report:** Carol Treanor

This month we collected \$715 in CAM charges for March dues, and spent \$3,984 mostly for the Volunteer Recognition Party of \$3,819. To date, we have \$25,529 in the checking account and \$21,180 for total assets of \$46,709. The Treasurer's Report as of 5/3/22 is attached. Motion to file report for audit.

**SIG Reports**

**Apple:** Noah Rosenstein/Toni Valenstein

We have approximately 1730 members on our ISLC list. The 15 Macs have been updated and are working as expected. I have two backup external drives, one for the Instructor's Mini, that have been updated. These act as protection in case a Mini needs to be replaced or is reset. The next major update, macOS 13

(Mammoth) should be released in October. All our systems should be able to be updated to the newest OS. Seat 3 in the classroom is still using a wired keyboard waiting for the purchase of a replacement solar keyboard. Our monthly meetings have been suspended until September. I will be traveling to our summer home in NY early June and plan to return around September 16th.

**Genealogy:** Jim Bowden/Susan Dobbs

We now have Newspapers.com premier edition ability within the Open Room as well as Ancestry Library Edition and Fold3. The passwords are kept in the Genealogy Binder to the right of the display case by the front desk.

Our monthly meetings will resume on September 7th. Help Sessions will be on the 2nd and 4th Wednesday nights, May 25th, June 8th and June 22nd will be our next sessions. Summer lectures are being prepared.

**Computer Club Hour:** Bill (Wolf) Altman

The CCH will resume in October 2022. Need to start lining up speakers. Looking for volunteers.

**Microsoft:** Dennis Shea/Maureen Kilcoyne

The Knowledge base improvement efforts are underway, the requested calendar updates were completed by Mark. We have reviewed Member feedback from the surveys and find ourselves well aligned. We will target Tuesday nights for workshops in late June. The DigiScan traffic is steady and the needed software & hardware resources remain pending. The groups.io effort is also doing well.

**Skywatchers:** Jerry Jeffery

SIG is on summer hiatus. Next meeting is on 13 September.

### **Standing Committee Reports**

**Education:** Brenda Sommerfeld/Diane McKinnery

Things seem to be going well at this time. We will not have any committee meetings until August when we will prepare for resuming in the fall. Recruiters should contact their lists now or very soon to get instructors to sign up for lectures that will begin in July. We would expect recruiters to contact their potential instructors in August for beginning classes in September/October. As always, let

Mark or us know of anyone who may be a candidate for teaching.

**Facilities:** Brian Osgood

We cleaned out the storage closet in the facility (thanks Bill, Jack and Phil). There is now storage space available again, but please don't race to fill it.

**Membership:** Stu Mace

The May 12th *Club Showcase Day* proved to be a very good day for Computer Club membership. On that day 25 individuals joined as new members and 3 individuals renewed past memberships. The 30 day period running from April 23 through May 23 saw 82 individuals join the club. The current club membership is 2,640. SIG memberships are: Microsoft 1,141, Genealogy 619, Sky Watchers 332 and Apple 1,440.

**Monitors:** Bertha Fudgen

So far this month we have been open 100% of the scheduled times. Chuck has begun work on the new sign up-sheet with the 1 hour timed shifts, but as usual, addressing the google security issues have been an issue. I notified all of the trained monitors that the board has reinstated their use of the room for personal reasons between 8 a.m. and 6 p.m.

**Programs:** Bill Altman

Need to start lining up speakers for the next round of general meetings. Looking for volunteers. Will reconvene the committee that generated this last year's list of speakers.

**Publicity/Communication:** Bonnie Potter. Waiting for my next project.

**Social Committee Report:** Diane McKinnery. We just secured the Hidden Cypress Ballroom for a social event on Friday, October 7, 2022, 5:30-8:30 p.m. OctoberFest has been discussed as the theme. More details as things develop.

### **Old Business**

- **Revisit Covid Policy:** Is it time to revamp our current policy? If so, how? Masks optional.
- **Revisit Monitor Use of Facility Policy?** Should we provide Monitors more time

to use the Computer Club? Time for them is 8:00 a.m. to 6:00 p.m. This was reconfirmed by the Board today.

- **Request from a Staff Member to revisit what is posted on the Main Calendar:** Addressing the SIG meet entries on the CC Main Calendar - Adding links to SIG information. Will explore this more Mark will have to train Carol on how to insert a link to the calendar.
- **Request from a Staff Member:** Should we consider increasing our dues for 2023? Consensus is that we are in good shape financially.
- **Tabled until next month. More time is needed to determine the cost - Request from a Staff Member to add a Library Resource to the Open Room:** O'Reilly for Public Libraries - <https://bit.ly/3vcOV4v>
- **From Maureen and Dennis input on Business items::**
  - **COVID** - revise only when CDC does.
  - **Links to SIG info on Calendar** - fine. Carol is a sharp girl; was a former software teacher.
  - **Monitors** - should be able to use facilities whenever needed. They are soooo needed! And, after all, we have CCTV monitoring in the club.
  - **Increase Dues** - No! Not in this economy.
  - **Library Resource subscription** - nice to have, but not necessary. Might be considered as competition with/detraction from the Book Club. Also, public libraries have FREE online tools that can be accessed from any device with your Library Card as your ID: OverDrive, OpenLibrary.org, Digital Public Library of America, Hoopla.

### **New Business**

- **Room Reservations for 2023** - I've been notified by Lifestyles that we need to have our forms completed and turned in on June 6th. Committee Chairs please let me know if you are considering any changes for 2023. For example, Bill A. has already requested that we move CCH from 9 AM to 10 AM. I take on the responsibility of completing the forms and submitting them as I have done the last few years.
- **Survey Result** - The survey committee will reconvene to review and sort the input from members and distribute information to the appropriate Club Chairs. (John, Maureen, Mark, Brian, & Catherine)
- **Summer Lecture Series** - It is time to ask our Education Recruiters to contact instructors for involvement in this program. Typically it begins the second week

of July and ends the second week of September. Calendar and email notices will be taken care of by the program.

- **Education Emails on Thursday and This Week in Your Computer Club** - Both are suspended until Mid-August.
- **Recognition “Best of Okatie 2022”** - Email from Review Committee: [Click here](#) Should we follow through and purchase a plaque and/or an Acrylic Display? [Click Here](#)
- **Establishing an Election Committee** - I’ll be asking for a few members of the Board to participate on this committee and make recommendations to approach a couple of members to join in as well. Finding individuals to step up and take leadership roles is never an easy task.
- **From Maureen and Dennis input on Business items:**
  - **Best of Okatie 2022** - This is a nice honor, but I don't think the Club can accept it. It appears we've been misconstrued as a *Business*. which may not sit well with CAM. Also, it may encourage folks from outside the community to attempt to use our services/expertise.

**From the Best of Okatie Website:** Each year, the Okatie Award Program *identifies companies* that we believe have achieved *exceptional marketing success in their local community and business category*. These are local companies that enhance the positive image of small business through service to their customers and our community. These exceptional companies help make the Okatie area a great place to live, work and play.

The Okatie Award Program was established to recognize the best of local businesses in our community. Our organization works **exclusively with local business owners, trade groups, professional associations and other business advertising and marketing groups**. Our mission is to **recognize the small business community's contributions to the U.S. economy**.

- **CCH rescheduling** from 9 to 10 AM: Good move, Bill! 👍

- **Additional items?**

- How do we handle donations of equipment? Mark: It's under Recycle on the web site. Mark with add the word "Donation" to this tab. It will read Donate or Recylce.

Meeting adjourned at 1:31 p.m.

Next Board meeting is at 1:00 p.m. June 28 in Hidden Cypress.

Respectfully submitted:

Brenda Sommerfeld  
Secretary

# Treasurer's Report as of 5/23/22

SUBJECT	Jan 2022	Feb. 2022	Mar 2022	Apr. 2022	May 2022	YTD Actual	Budget	VAR
<b>South State Bank Checking Account</b>								
Opening Balance	\$ 32,086.13	\$ 31,625.53	\$ 29,317.16	\$ 28,178.85	\$ 28,798.13	\$ 32,086.13		
<b>Income</b>								
Membership Dues -2022		\$ 2,935.00	\$ 7,285.00	\$ 400.00	\$ 715.00	\$ 11,335.00	\$ 21,250.00	-\$525.00
Membership Dues - 2023						\$ -		
Education Classes						\$ -		\$0.00
Open Room Cash Sales		\$ 229.50	\$ 191.00	\$ 267.50		\$ 688.00	\$ 1,500.00	\$812.00
Sales Tax Collected (Sales)						\$ -		\$0.00
Other						\$ -	\$ 4,000.00	\$4,000.00
<b>TOTAL INCOME</b>	<b>\$ -</b>	<b>\$ 3,164.50</b>	<b>\$ 7,476.00</b>	<b>\$ 667.50</b>	<b>\$ 715.00</b>	<b>\$ 12,023.00</b>	<b>\$ 26,750.00</b>	<b>\$4,287.00</b>
<b>Expense</b>								
<b>General &amp; Administrative Expenses</b>								
Administrative		\$ 147.72				\$ 147.72	\$ 1,250.00	\$1,102.28
Programs		\$ 100.00				\$ 100.00	\$ 1,750.00	\$1,650.00
Social Events		\$ 65.32			\$ 3,818.55	\$ 3,883.87	\$ 10,500.00	\$6,616.13
Club Fair						\$ -	\$ 300.00	\$300.00
Public Relations			\$ 117.60			\$ 117.60	\$ 1,270.00	\$1,152.40
<b>Education Expenses</b>								
						\$ -	\$ 700.00	\$700.00
<b>Facilities Expenses</b>								
	\$ 460.60	\$ 5,159.83	\$ 8,421.81	\$ 48.22	\$ 165.86	\$ 14,256.32	\$ 36,450.00	\$ 22,193.68
Hardware	\$ 334.85	\$ 180.39	\$ 86.86		\$ 32.85	\$ 634.95	\$ 3,000.00	\$2,365.05
Printing Supplies	\$ 77.53		\$ 439.55		\$ 84.79	\$ 601.87	\$ 4,000.00	\$3,398.13
Software & Software Subscriptions	\$ 48.22	\$ 48.22	\$ 48.22	\$ 48.22	\$ 48.22	\$ 241.10	\$ 1,500.00	\$1,258.90
Other			\$ 27.95			\$ 27.95	\$ 400.00	\$372.05
Furniture						\$ -	\$ 1,000.00	\$1,000.00
Networking						\$ -	\$ 1,200.00	\$1,200.00
Website Maintenance						\$ -	\$ 4,000.00	\$4,000.00
Sales & Use Taxes						\$ -	\$ 250.00	\$250.00
Capital Expenses		\$ 4,931.22	\$ 7,819.23			\$ 12,750.45	\$ 21,100.00	\$8,349.55
<b>SIG Expenses</b>								
Apple						\$ -	\$ 600.00	\$600.00
Genealogy			\$ 74.90			\$ 74.90	\$ 4,760.00	\$4,685.10
CCH						\$ -	\$ 500.00	\$500.00
Skywatchers						\$ -		
Microsoft						\$ -	\$ 600.00	\$600.00
<b>TOTAL EXPENSES</b>	<b>\$ 460.60</b>	<b>\$ 5,472.87</b>	<b>\$ 8,614.31</b>	<b>\$ 48.22</b>	<b>\$ 3,984.41</b>	<b>\$ 18,580.41</b>	<b>\$ 58,680.00</b>	<b>\$ 40,099.59</b>
Ending Balance	\$ 31,625.53	\$ 29,317.16	\$ 28,178.85	\$ 28,798.13	\$ 25,528.72	\$ 25,528.72		
<b>CERT OF DEPOSIT BALANCE</b>								
	\$ 21,180.79	\$ 21,180.79	\$ 21,180.79	\$ 21,180.79	\$ 21,180.79	\$ 21,180.79		
<b>TOTAL ASSETS</b>	<b>\$ 52,806.32</b>	<b>\$ 50,497.95</b>	<b>\$ 49,359.64</b>	<b>\$ 49,978.92</b>	<b>\$ 46,709.51</b>	<b>\$ 46,709.51</b>		
<b>Accts Rec CAM</b>	<b>\$ 2,165.00</b>	<b>\$ 400.00</b>	<b>\$ 735.00</b>					