



SCHHCC STAFF/BOARD MEETING
November 30, 2021 at 1:00 p.m., Hidden Cypress

In attendance: Mark Davis, Brian Osgood, Brenda Sommerfeld, Carol Treanor, Bill Altman, Bill McKinnery, Diane McKinnery, Catherine Tracy, Toni Valenstein, Jim Bowden, Susan Dobbs, Dennis Shea, Maureen Kilcoyne, Jerry Jeffrey, Stuart Mace, Ed Raney, Bertha Fudgen, Chris Knotts, Honey Burt

President's Remarks: Mark Davis

I hope that everyone had an enjoyable Thanksgiving break. As this is our last staff meeting for 2021, I want to thank everyone for the work you've done to help us transition from Covid-19 Quarantined Club offering Virtual programs to being up and running again in late June. Thank you for all your assistance in this effort!

Secretary's Report: Brenda Sommerfeld. Need a motion to approve minutes of October 26, 2021. Motion made by Honey Burt, seconded by Bill McKinnery. Motion approved.

Treasurer's Report: Carol Treanor

So far this month we received cash of \$10,537 (CAM charges for September and October of \$10,440 and open room cash of \$97). We spent a total of \$624 which includes program expenses of \$376, and Facilities expenses of \$231 This leaves us with a balance in the checking account of \$34,914 plus a CD of \$21,170 for total assets of \$56,085. Please present any bills by December 20th. The Treasurer's report through 11/29/21 is attached.

Motion to file for future Audit made by Bill McKinnery, seconded by Brian Osgood. Motion approved.

SIG Reports

Apple: Catherine Tracy/Noah Rosenstein/Toni Valenstein

This marks my last meeting as a representative of the Apple SIG. Between Noah, Toni and Mark I know that there are members who would welcome the involvement. Although I am stepping away for leadership I still hope to stay involved.

Genealogy: Jim Bowden/Susan Dobbs

Our December meeting is on the 1st, Wednesday. Susan Dobbs will be presenting on Finding Ancestor's information in Ireland and the UK. This will be in person only. There will be no January meeting. Next help sessions are Wednesdays from 6:30 - 8:30 p.m. on December 15th and January 12th.

Computer Club Hour: Bill Altman

In November we had a presentation on Windows 11 by Maureen Kilcoyne. The next "meeting" will be the Technology and Gadget Swap on December 17, 9:00 a.m. We have some presentations scheduled for 2022, but we need some more volunteer presenters or will have to cancel some of the remaining sessions. In particular, the session scheduled for January 14 is in jeopardy and with the holidays looming, I don't see any volunteers showing up. **If you are interested in presenting in the future and/or have ideas for future topics, please contact Bill Altman at schh-cch@gmail.com.**

Microsoft: Dennis Shea/Maureen Kilcoyne

The SIG meet of 10 Nov went quite well. Attendance at the live meet was in the upper twenties. Enthusiastic members asked questions throughout Maureen's presentation and well into the 20 minutes of overtime. Workshops on the Windows 11 upgrade, fashioned after the prior Windows 10 upgrades, have been promised.

The OR loaner laptop was configured with Windows 11, MS Office 365, Adobe Photoshop Elements & Premiere 2022, DeepFreeze and Nero pending. It was located on the OR handicap table & a large screen & full size keyboard has been set up too. The unit was also tested in the CR teaching station, it was available for use as such as needed. However, it has been removed by Facilities citing an issue of authority. We are waiting for the executive committee to provide

guidance.

We have reworked the VHS conversion station. A shelf has been removed. Video camera AV wiring harness has been connected to the VHS/DVD conversion unit. Initial testing was dis-appointing; however, a 3rd camera has allowed for ease of success. Member usage invites are pending.

The digital scanning project is catching up to demand. The 240 folks who joined the club 01 May 2021 - 31 Oct 2021 have received invitations for 8mm, and VHS, conversion/Help & instructions for data recovery from old 'floppy' disks. The VHS invite of the 240 yielded 6 affirmatives within 2 hours. The 35mm invite for the 240 is pending.

Our islc list server audit is complete. The fallouts are dominated by Spectrum customers at 63%. The islc route yields a 94.5% success ratio therefore the WinSIG Relay mechanism is still required to achieve 100% delivery rates.

Skywatchers: Jerry Jeffrey

December meeting cancelled due to low attendance possibly caused by COVID issues. Next meeting will be 11 January 2022, subject: Jupiter and His Moons with some past history (maybe even ancient) thrown in. Have started a message a week to the membership about events in sky. Am trying to transition it to blog entries.

Standing Committee Reports

Education: From Diane: We are always looking for skilled instructors. Our group of callers will be contacting those who have taught in the past and wish to continue teaching beginning mid-December, to schedule classes during January (10th) through the first week of May. Brenda Sommerfeld/Diane McKinnery

Facilities: Brian Osgood

The facility will be closed the week of December 6th to give CAM Facilities access to do upgrades. This includes paint and light fixtures.

Over the last month we have purchased two Dell systems (an I-5 and I-7) that will be set up as Windows 11 systems. They are suitable for the classroom but one will be set up in the Open Room for general use and migrate to the classroom

later. One is currently being set up and the other just shipped.

The PCs and MACs had their software updates applied.

The two printers in the Open Room have been having issues. The one on the right was not printing or copying double sided properly. That has been fixed. The one on the left has been leaving two rows of indents in the paper when it prints. We're still working on that issue.

Budget proposals: The Windows 11 system requirements have impacted the budget planning for next year. None of the current classroom systems will be supported by Microsoft for Windows 11. I purchased 2 replacements with this year's funding, but that leaves 11 systems to upgrade. The Open Room has 4 systems that will not be supported under Windows 11.

The Apple and Microsoft SIGS also submitted requests for new systems for SIG use. Historically they have had systems that were kept in a locked file cabinet in the facility when they were not signed out by the SIG or a board member. The club has had one of these systems go missing over the last few years, and it was pointed out that they would actually be more secure if they were visible instead of locked up. After discussion, the Facilities Team decided to request \$1800 per SIG system for next year's budget, and that the systems would be managed by the Facilities Team and reside in the Open Room when they were not signed out. This is about twice what we have been spending on the other new systems in the Open Room. This will make it more apparent when the systems are not in the facility, and allow members to use the systems instead of the systems spending most of their time locked up until they are replaced due to age. A signout process will be defined.

Membership: Stu Mace

There are currently 2914 members of the Sun City Computer Club. At this time in 2020 there were 3,109 members, a difference of 195.

On September 1, 2021 the Membership Committee began accepting new and renewing memberships for the 2022 membership year. These memberships will be good through December 31, 2022.

Between September 1 and today (November 30) 1,819 individuals have joined or renewed their memberships. 1,595 are renewals and 224 are new members.

In mid November each member who had not renewed their membership received a personal email reminding them of the December 31st renewal deadline. 1,082 have not been renewed as of today. A second reminder will be emailed in mid December.

Monitors: Bertha Fudgen

Nothing much to report. Have monitors for most shifts. Have 66 trained COVID monitors. Chuck sent out a new sign up sheet--I will look at it tomorrow.

Programs: Bill Altman

The next General Meeting is scheduled for January 20 and Toni Valenstein is coordinating a presentation on "What to be Aware Of" by local police enforcement. The final two meetings are planned as follows:

<p>Feb 17</p>	<p>Tax Accountant (Maybe like H&R Block)</p>	<p>Electronic Submission of Taxes (Kathleen)</p>	<p>Biggest issues to look out for when submitting taxes electronically.</p>
<p>Mar 17</p>	<p>Lifestyles</p>	<p>Review of Community Website and mobile app (Catherine)</p>	<p>Walk through where to find items of importance on the community website. Resources, forms, visitor passes, etc.</p>

Publicity/Communication: Bonnie Potter

Once the holiday party theme is determined, I will work on the announcements.

Interior Decor: New Co-Chairs will be appointed in 2022

Social Committee Report: Diane McKinnery

Our first meeting of the social committee will be following this staff meeting. We will set an agenda for planning the upcoming post holiday party which is going to

be Saturday, January 29th in Pinckney Hall Ballroom, from 6-9 p.m.

Old Business

- **Update on Restructuring of Education Program**
 - Linda Reda has volunteered to maintain the Main Club Calendar.
 - All Positions are filled at this time.
 - The Recruiting Volunteers will begin working to establish classes for the Winter/Spring Semester.
 - At present we have no instructors volunteering to teach in December. Therefore our classes have ended for 2021. A huge thank you to those that provided instruction in the spring by Zoom, the Summer Lecture Series, and our Fall program.
- **Change in time General Membership Meeting will Begin in 2022:** 2:15 p.m. Mini Club Fair & General Membership Meeting at 2:30 p.m. Our next meeting will be on Thursday, January 20, 2022, 2:30 p.m..

New Business

- **Renovations of the Club's Facilities:** CAM Maintenance will be renovating our facility from Monday, December 6 to December 10. The facility will be closed during this time period. Major changes will be painting, replacing stained ceiling tiles, replacing light fixtures to provide brighter lighten, and the installation of two chair rails - One in the Open Room and the other in the Classroom.
- **A Waiver of our By-Laws was approved by the Membership:** This waiver will allow Carol to continue as our Treasurer and Brenda to continue as our Secretary in 2022. The rationale and approval by our membership have been submitted to Lifestyles for final approval.
- **Election of the 2022 Slate of Officers was approved by the Membership:**
 - President - Mark Davis
 - Vice President - Brian Osgood
 - Secretary - Brenda Sommerfeld
 - Treasurer - Carol Treanor
 - Member-at-Large - Bill Altman
 - Member-at-Large - John Meeker
 - A final thank you to Honey Burt for her years of service on the Board of our club!
- **Board review of 2022 Budget:** A special meeting will be called for the Board to

review and approve this budget for presentation to our membership for approval. Once this process is complete a notice to the membership will be sent by email with a provided contact to ask questions. Prior to the January 20, 2022 Membership Meeting an electronic vote will occur for the membership to determine if they agree or disagree with the approval of this budget.

- **GoDaddy & WordPress:** Due an article and email notice sent from the Microsoft SIG indicating a breach in security, I changed passwords to access GoDaddy and WordPress. The Computer Club did not receive a notice of the breach. This was done simply as a precaution.
- **Is there any additional New Business that needs to be covered?**
 - Last person in the CR should turn off the projector
 - Give cables away at the Swap--consensus Yes

Meeting adjourned at 1:54.

Next Board meeting is at 1:00 pm in TBA .

Respectfully submitted:

Brenda Sommerfeld
Secretary

Treasurer's Report:

SUBJECT	July 2021	Aug. 2021	Sept 2021	Oct. 2021	Nov. 2021	YTD Actual	Budget	VAR
South State Bank Checking Account								
Opening Balance	\$ 29,442.37	\$ 30,535.82	\$ 27,082.73	\$ 27,034.06	\$ 25,001.57	\$ 34,064.97		
Income								
Membership Dues -2021	\$ 1,505.00	\$ 445.00		\$ 255.00		\$ 10,260.00	\$ 17,000.00	-\$4,705.00
Membership Dues - 2022					\$ 10,440.00	\$ 10,440.00		
Education Classes						\$ -		\$0.00
Open Room Cash Sales		\$ 220.00		\$ 227.00	\$ 97.00	\$ 544.00	\$ 1,500.00	\$956.00
Sales Tax Collected (Sales)						\$ -		\$0.00
Other						\$ -		\$0.00
TOTAL INCOME	\$ 1,505.00	\$ 665.00	\$ -	\$ 482.00	\$ 10,537.00	\$ 21,244.00	\$ 18,500.00	-\$3,749.00
Expense								
General & Administrative Expenses								
Administrative				\$ 88.80		\$ 356.83	\$ 1,650.00	\$1,293.17
Programs					\$ 375.74	\$ 710.74	\$ 1,750.00	\$1,039.26
Social Events				\$ 378.57		\$ 2,698.79	\$ 9,500.00	\$6,801.21
Club Fair		\$ 40.00		\$ 62.98		\$ 102.98	\$ 300.00	\$197.02
Public Relations				\$ 132.64	\$ 17.11	\$ 228.02	\$ 1,270.00	\$1,041.98
Education Expenses								
						\$ -	\$ 700.00	\$700.00
Facilities Expenses								
Hardware	\$ 411.55	\$ 687.54	\$ 48.67	\$ 1,721.51	\$ 231.23	\$ 12,346.59	\$ 27,600.00	\$15,253.41
Printing Supplies	\$ 362.88	\$ 249.44		\$ 1,231.70	\$ 96.17	\$ 8,929.78	\$ 15,050.00	\$6,120.22
Software & Software Subscriptions	\$ 48.67	\$ 48.67	\$ 48.67	\$ 48.67	\$ 48.67	\$ 1,303.92	\$ 1,500.00	\$196.08
Other						\$ 28.43	\$ 400.00	\$371.57
Furniture						\$ -	\$ 1,000.00	\$1,000.00
Networking						\$ 239.76	\$ 1,200.00	\$960.24
Website Maintenance						\$ 513.34	\$ 4,000.00	\$3,486.66
Sales & Use Taxes						\$ -	\$ 450.00	\$450.00
SIG Expenses								
Apple						\$ -	\$ 600.00	\$600.00
Genealogy		\$ 3,390.55		\$ 129.99		\$ 3,950.53	\$ 4,520.55	\$570.02
CCH						\$ -	\$ 500.00	\$500.00
Skywatchers						\$ -		
Microsoft						\$ -	\$ 890.00	\$890.00
TOTAL EXPENSES	\$ 411.55	\$ 4,118.09	\$ 48.67	\$ 2,514.49	\$ 624.08	\$ 20,394.48	\$ 49,280.55	\$ 28,886.07
Ending Balance	\$ 30,535.82	\$ 27,082.73	\$ 27,034.06	\$ 25,001.57	\$ 34,914.49	\$ 34,914.49		
CERT OF DEPOSIT BALANCE								
TOTAL ASSETS	\$ 21,170.35	\$ 21,170.35	\$ 21,170.35	\$ 21,170.35	\$ 21,170.35	\$ 21,170.35		
Accts Rec CAM	\$ 445.00	\$ 255.00	\$ 6,795.00	\$ 3,645.00	\$ 5,130.00			