



SCHHCC STAFF/BOARD MEETING
September 28, 2021 at 1:00 p.m., Hidden Cypress
(Coosaw & New River Rooms)

In attendance: Mark Davis, Brian Osgood, Brenda Sommerfeld, Bill Altman, Honey Burt, Bill McKinnery, Diane McKinnery, Catherine Tracy, Susan Dobbs, Dennis Shea, Stuart Mace, Ed Raney

President's Remarks: Mark Davis. Thank you for attending today. With the onset of the Delta Variant of Covid-19 it is so important that we each protect ourselves from a break through case. I appreciate everyone here wearing a mask. At this point I need a motion to approve the minutes of the August 24, 2021 minutes.

Secretary's Report: Brenda Sommerfeld. Need a motion to approve minutes of August 24, 2021. Motion made by Bill McKinnery, seconded by Brian Osgood. Motion approved.

Treasurer's Report: Carol Treanor

I am still out of town, returning 9/29. Prior to leaving town, the only change from last month's report was the payment to Proquest for the Ancestry subscription for \$3,100 which is part of the Genealogy budget. Motion made by Brian Osgood to file report for audit, seconded by Honey Burt; motion approved.

SIG Reports

Computer Club Hour: Bill (Wolf) Altman

We restarted our sessions in Sept but there are scheduling issues with CAM that prevents us from sticking to a consistent 2nd and 4th Friday schedule. In October we will have a presentation on searching Gmail (October 1) and an introduction to Twitter (October 29). We have filled all slots in 2021; we even have some presentations scheduled for 2022. **If you are interested in presenting in the future and/or have ideas for future topics, please contact Bill Altman at schh-cch@gmail.com.**

Apple: Catherine Tracy/Noah Rosenstein/Toni Valenstein

Noah has updated our computers in anticipation of our new Mac operating system. Our SIG meeting for October will be the 18th and Noah will highlight the new systems for Computer, iOS or OS devices. The new SIG alert system to membership sign-ups is working smoothly and our membership total is showing 1,507.

Genealogy: Susan Dobbs

- Our first in-person meeting in September had several hiccups with room set up and technical issues. With the help of SC Facilities, we were able to get it sorted out. Unfortunately, the microphone then was not working. It was suggested that an extra pair of batteries be available with the microphone for future meetings.
- Our October 6th meeting will be on "Finding Immigrants Who Arrived After 1820" by Lynn Baker from Charleston.
- Our Help Sessions are normally on the 2nd and 4th Wednesday of the month from 6:30 - 8:30 pm. Since attendance is still down, we are going to try to open the sessions up to walk-ins during that time.
- We will be present for the Club Fair on Saturday. Any suggestions for items our SIG needs to bring?
- We are requesting written instructions on how to add information to the SIG blog in the right hand column on the CC website page.
- Our next class is October 15 from 1-3 pm on "Intro to Genealogy Research," this is open to all Computer Club members.

Microsoft: Dennis Shea/Maureen Kilcoyne

- Our SIG Meeting went well, despite the lack of Club response for needed equipment. The Book Exchange came to the rescue and loaned us their laptop to present with.

Interest in the Club capabilities regarding digital scanning and video conversion was evident from follow-up questions. Interest in Windows 11 was also expressed, as many of our members will be either upgrading or purchasing new equipment in the near future. We plan on featuring Windows 11 beginning with the Club Fair. We look forward to the Board addressing the equipment situation to avoid issues at our November SIG meeting.

- Equipment issues are listed below:
 - The only Microsoft unit (Surface Go) that is available in the Classroom Cabinet has been found to be unusable. Details available upon request.
 - We remain concerned as to the whereabouts of the Microsoft Surface Book that was previously purchased from the Microsoft Budget.
- Help Sessions:
 - Monitor Problem Reports have been filed for a broad range of difficulties with Computer Club equipment & setups, which include a declared need for software installation (new and what previously existed on the Win7 units that was used by Members and Helpers).
 - Digital scanning software was not replicated when the Win7 units were replaced. One urgent problem is Nero.
 - Scanner programs no longer adhere to Epson default values. Therefore, our in-house written manuals have been updated to match the "new way" of starting these programs.
 - The Microsoft SIG will be embracing WIN 11, and we are eager to set up workshops to aid members with their upgrades and questions. Will the Club embrace/install WIN 11 on Microsoft units? Consensus is to put WIN 11 on a couple of machines to make sure WIN 11 works correctly. Those machines will have signs on them.

Skywatchers: Jerry Jeffrey

Meeting on 14 September was well attended (37 computer club members, all masked). Subject was a tribute to "The Hubble Space Telescope and things we may have missed during the COVID shutdown." The presentation was taped by Sun City TV news for later distribution. Next meeting is Tuesday, 12 October. Subject will be "Moon colonies, why we need them and how we do it." I am currently in Georgetown, SC assisting a sick relative and may miss the staff meeting. I will be present for the Club Fair from 11:00AM to 1:00 PM .

Standing Committee Reports

Education: Brenda Sommerfeld/Diane McKinnery: Those contacting potential instructors have completed their tasks by attempting contact with those on their lists. To date response has been small, but there are a few classes available in October. Mark and Debbie have given training sessions to teams assigned to the Education Committee and progress is being made in learning new procedures in the restructuring process. To date we have not had an Ed. Comm. meeting.

Facilities: Brian Osgood

No project work was done this past month. The MACs have been updated (thanks Noah). We have been responding to Monitor Problem Reports. The lack of mask wearing in the club has hindered the efforts of several Facilities Team members who understand how COVID spreads, and are avoiding potentially unvaccinated members who do not wear a mask in the facility.

Membership: Stu Mace

On September 1, 2021 the Membership Committee began accepting new and renewing memberships for the 2022 membership year. These memberships will be good through December 31, 2022.

Between September 1 and today (Sept. 28) 801 individuals have joined or renewed their memberships. 748 are renewals and 53 are new members.

With the members joining the Club or renewing their memberships in September, there are currently 2,514 members of the Sun City Computer Club. At this time in 2020 there were 3,105 members, a difference of 591.

The current membership year will end on December 31, 2021. Current Members may renew their memberships for 2022 between now and December 31, 2021. They will be good through December 31, 2022. Memberships may be renewed through the Club's website or at the Club Fair on Saturday, October 2. Dues are \$10 or \$5 for an additional member of the same household.

Membership questions can be emailed to: schhccmembership@gmail.com.

Monitors: Ed Raney/Bertha Fudgen. John Chadwick has retired from doing monitor schedules and calendars. At the present time the work has been done by Ed Raney and will be done by Bertha Fudgen while Ed is away. A long-range solution to sign up calendar and calendar designation is needed.

Programs: Bill Altman

All the speakers have been identified for the 2021-22 meetings. They are shown below.

Sun City CC General Meeting Speakers (<45 minutes) - 3:00 pm

| Month | Speaker | Topic | Description |
|--------|---|--|---|
| Oct 21 | SIG Chairs | Accessing Computer Club Resources (Mark) | Each SIG/Education discusses (for ~5 minutes each) what is available and how to access its resources. (Apple, CCH, Microsoft, Genealogy, Sky Watchers, Education, Help, Website, ???) |
| Nov 18 | Panel Discussion (Toni, Colleen, Hugh, Catherine) | Cutting the Cord - Devices & Services (Bill) | How you stream (devices) and what services are available |
| Jan 20 | Police/Sheriff Dept. (Beaufort & Jasper County) | What to be aware of (Toni) | Another one we did three years ago or so but always a good topic. |
| Feb 17 | Tax Accountant (Maybe like H&R Block) | Electronic Submission of Taxes (Kathleen) | Biggest issues to look out for when submitting taxes electronically. |

| | | | |
|--------|------------|--|---|
| Mar 17 | Lifestyles | Review of Community Website and mobile app (Catherine) | Walk through where to find items of importance on the community website. Resources, forms, visitor passes, etc. |
|--------|------------|--|---|

Publicity/Communication: Bonnie Potter

If any of the SIGs need blank copies of their sign up sheets or signs for the Mini Club Fair, please email BonniePotter@gmail.com and I will send them to you for printing.

Interior Decor: Maureen Kilcoyne and Niki Nicole have stepped down as Co-Chairs of this committee. We will need to find replacements.

Social Committee Report: Diane McKinnery: Nothing new. Waiting to hear in October on room reservations.

Old Business

- Club Fair - Saturday, October 2, 2021 (This Saturday):.
 - Honey Burt will cover the tables at Pinckney Hall with Volunteers.
 - Catherine Tracy will cover the Computer Club with SIG Leaders + Volunteers.
 - Mark Davis took care of reserving the 2 tables on Sept. 1 at 8 a.m.
- Update: Plans to Revamp Education Positions:
 - Review New Positions - 26 Volunteers
 - Co-Chair of Education Committee - Diane McKinnery & Brenda Sommerfeld
 - Education Coordinators - Contacted Instructors (34 at this time)
 - Registration Volunteers have been trained
 - Classroom Calendar Volunteers have been trained
 - Thursday Education Email Volunteer - Need to find a volunteer
 - Sunday "What's Happening in the Computer Club this Week" - Carol Gentlen
 - Other Positions:
 - Monthly Membership Meeting Program Committee - Bill Altman is the Chair

- Volunteer to submit monthly Sunsations information - Virginia "Lee" Royen
 - The Fall Semester will Begin on Oct. 4th.
 - We are in need of instructors for PC & Android classes as well as any other special areas. There is a particular need for beginner classes in all areas.
 - We are using the Classroom, Zoom, or Microsoft Teams for presentations.
- Cancellation of September General Membership Meeting - Sept. 16: Conflict with Yom Kipper.
 - First Membership Meeting will be on the 3rd Thursday of October. October 21, Mini Club Fair at 2:45 PM, & Meeting at 3 PM. Topic - Review of Club SIGs, Services (Monitors & Help Sessions), & Navigating Our Website
- Change in time General Membership Meeting will Begin in 2022: 2:15 PM Mini Club Fair & General Membership Meeting beginning at 2:30 PM - Conflicts with higher Priority Meeting beginning at 4:30 PM some months.
- Establish Officer Search Committee: Juli Yale, Carol Malcoh, Catherine Tracy, & Bill McKinnery - Honey Burt will be stepping down from Member-at-Large.
 - The remainder of the board will be asked if s/he is willing to serve again in 2022.
 - A special Board Meeting will be established to accept the slate of Officers.
 - This committee will announce nominations for all officers at the October 21, 2021 General Membership Meeting.

New Business

- Revision of Bylaws to remove serving limits on Treasurer & Secretary: Current language limits each officer other than president to no more than a 4 year term. The rationale for removing these limits as it can become evident that finding replacements for officers in these positions is very difficult as members are not willing to step up and serve. This will give us more time to find willing replacements. Here is the revised portion of the Bylaws:
 - Article III: Officers, Section C. Terms of Office and Responsibilities Terms of Office. Each officer shall serve a term of one year. The President of the Executive Board is limited to two consecutive terms. ~~All other officers are limited to four consecutive terms in the same position~~

We'll need a motion to make this change. Motion made to strike the sentence "All other officers are limited to four consecutive terms in the same position," provide amendment to CAM, and present at October Membership meeting

made by Brian Osgood, seconded by Honey Burt. Motion approved. It will be voted on at the November meeting.

- Meeting on Thursday, Sept. 30 @ 3 PM to begin searching for Monitor Scheduling Monitor(s).
- Any additional new business?

Next Board meeting is at 1:00 pm in Hidden Cypress (Coosaw & New River Rooms) on Tuesday, October 26 2021. (Due to Thanksgiving on November 25, the meeting on Nov. 23 was moved to November 30, 2021.)

Meeting adjourned at 2:27 p.m.

Respectfully submitted:

Brenda Sommerfeld
Secretary