



SCHHCC STAFF MEETING

February 23, 2021 at 1:00 p.m. via Zoom

In attendance: Mark Davis, Brian Osgood, Brenda Sommerfeld, Carol Treanor, Bill Altman, Honey Burt, Bill McKinnery, Diane McKinnery, Toni Valenstein, Jim Bowden, Susan Dobbs, Jerry Jeffery, Debbie Dennis, Stuart Mace, Ed Raney, Margery Simms

President's Remarks: Mark Davis

Well we have all survived the gloomy rainy days of February. On this sunny day it's nice to have you here for our monthly Staff meeting. With that I need a motion to approve the January 26th Staff meeting minutes.

Secretary's Report: Brenda Sommerfeld. Need a motion to approve minutes of January 26, 2021. Motion made by Bill Altman, seconded by Brian Osgood. Motion approved.

Treasurer's Report: Carol Treanor

We began the year with a checking account balance of \$34,064. This was augmented by a deposit received from CAM for December membership charges for \$4,180. During the period, we spent \$1,500 which included \$600 for software subscriptions, \$400 for a replacement film digitizer and administrative expenses of \$140. This leaves us with a balance of \$36,692 plus a CD of \$21,155 for total assets of \$57,847. The Treasurer's report through 2/23/21 is attached.

We are scheduled to be audited by the Finance Committee on Monday, March 1st at 9 am. All documents requested have been gathered and will be delivered to CAM on Wednesday or Thursday.

Motion made by Bill McKinnery, and seconded by Bill Altman that Minutes be filed for audit. Motion passed.

SIG Reports

Apple: Catherine Tracy/Noah Rosenstein/Toni Valenstein

Many thanks to Noah for an excellent presentation on the new iPad Air and to Bill McKinnery and Mark Davis for stepping in and making sure there was a presentation. Our March SIG will be a Tips and Tricks for Apple Devices presented by several of our members.

Genealogy: Jim Bowden/Susan Dobbs

Our next meeting is on Wednesday, March 3rd at 7pm. Jan Alpert will be speaking on "New DNA Discoveries Using Ancestry and MyHeritage Together".

Any Computer Club member who would like to attend is welcome.

Individuals wanting to start their genealogy family tree or who need assistance can contact either Jim Bowden or Susan Dobbs.

Our Blog has finally been updated. Free access to Ancestry.com is still available, see blog for a link.

Computer Club Hour: Bill Altman

We have scheduled all the upcoming sessions until May 14 which will conclude this year's CCH. The next planned presentations will be:

Mar 5 - Google's New Storage Policy - How Does it Apply to You?

Bill Altman

Mar 19 - Your Digital Afterlife-How to Prepare Your Online Accounts

Debbie Dennis

We have also updated the submission to the SunSations listing for the upcoming April meetings.

Microsoft: Marge Simms/Dennis Shea/Maureen Kilcoyne

Our Feb 10 meeting was a really interesting program presented by Jeff Glazer Big Tech and what they know about you. You can watch the recorded version.

<https://1drv.ms/v/s!AtPWrhTXvGLopCsVu3jUdLIB63Rv?e=Ba1Lge>

Our March 10 meeting will be presented by Bill Curran. His topic will be Excel. He will show us some practical uses for Excel.

Skywatchers: Jerry Jeffrey

No meetings until this COVID thing is over, so no real report. Perseverance landed on Mars at about 3:45 PM 18 Febright at the end of the February monthly meeting.

Standing Committee Reports

Education: Debbie Dennis

- I updated the Education Blog. It is still a work in progress. If there is interest, I will host another work session for SIG authors on Google Blogger.
- Sunstation April Submission worked well. Making the changes on the shared document makes it easy to collect and submit. Thank you to all the contacts.
- We are looking for presenters on Twitter, Instagram, & Online Food Shopping.

Facilities: Brian Osgood

This last month has been more of a planning than a doing month.

We did replace the Wolverine 8mm film digitizer. The unit that had been in use was worn out and no longer functional.

A couple of our Microsoft 365 subscriptions had expired last year. Upon reevaluation, we don't need as many as we previously had. We will be reworking how those licenses are deployed across the club's systems.

Regarding improved cell service in the Craft Center. I heard back from Rick Black in AAM that the cost from the initial provider was higher than expected and they think that provider's solution may be overkill. They are in the process of getting some comparative designs and quotes. The project is at least still moving.

With plans to replace several of the aging systems in the Open Room, we discussed and approved purchase of 4 workstations and a laptop for the Open Room. These are being purchased with funds that are in this year's budget for new systems

Membership: Stu Mace

On Monday, February 15, 2021, all Computer Club members who had not renewed their membership for 2021 were removed from the master membership list and the club's list-serve.

The club's membership now stands at 2,222. This compares to 2,884 at this time last year.

Mark, Debbie, and I are working on a revision of the membership system to address two issues:

1. A significant number of new and renewing membership entries have typos in the email addresses. The revised form will require anyone joining the club or renewing their membership to enter their addresses twice.
2. The current system does not notify SIG leaders when a member is removed from the membership rolls. The revision will streamline the process.

Monitors: Ed Raney/Bertha Fudgen

Programs: Debbie Dennis

- **March 18th**, 2021-5G by Hargray
- **April 15th**-Microsoft 365 Accessibility Features. Bill Altman and I are meeting via Teams with Microsoft trainer to finalize plans. *(As of April 21, 2020, the official branding of Microsoft's productivity suite has changed from Office 365 to just Microsoft 365.)*
- Do we want a meeting in May via Zoom? This would go along with the CCH schedule and take advantage of paying the \$50 per month for the increased attendance. The Board left it up to Debbie whether or not we can find a speaker for May.
- Please send any meeting information to Debbie so it can put on the Calendar and in the Sunday notices. Thank you to all who help keep me up-to-date with reminders for the calendar!

Publicity/Communication: Bonnie Potter

Created announcements as needed.

Interior Decor: Maureen Kilcoyne, Niki Nichole

No activity to report while the Club is closed.

Social Committee Report: Diane McKinnery

No report. The Pavilion is still reserved in May for the volunteer party if we are able to move forward with it. Stay tuned.

Old Business

- **Electronic Voting in the future** - Approved by Lifestyles for all future voting by clubs related to officers and proposed yearly budget.
- **Form a Committee to study development of a new website.** We will need a person to take the lead to form this committee and to move forward with reviewing our current website and making recommendations for 2022. I anticipate that this committee will need several months to gather data and come back to the Board with a recommendation.
- **Membership 2021 Club Survey** - In the past Catherine Tracy has taken lead with this project. The last couple of years I've done my best to assist her in any way that she needed me. At this point I'll be looking for two or three volunteers to assist with this important project. Please let me know if you are interested or if you have ideas of individuals that I should approach.
- **Update: HHI Regional Hospital System - Covid Vaccine Registration Assistance**
 - On Wednesday, Jan. 27 & Feb. 3rd from 1 - 4 PM and on Thursday, Jan. 28 & Feb. 4th from 9:30 AM - 12:30 PM a total of 21 volunteers assisted residents of our community register for appointments to receive their first Covid-19 vaccination. This was done in collaboration with our Resident's Board Member Anna "Tab" Tabernik, Lifestyles, and Lisa Hensley from HHH. We served approximately 200 individuals. A Huge Thank You to all those involved.
- **25 Anniversary Celebration Planning ???**

New Business

- **Discussion - Should we establish a Free Business Account on Amazon for our Club to use with Facility purchases?** Motion made by Bill Altman to set up

this free account on Amazon for Facility purchases, seconded by Honey Burt.
Motion passed.

- **CAM Updates to Yemassee Crafts Center.** Renovations to rooms at the Crafts Center are in the planning phase. Renovations will include painting, new flooring, cabinet resurfacing, **replacement of light bulbs and replacement of the retractable wall.** Residents will be informed of room closures when the work is scheduled.
- **Any other New Business?**
 - Zoom subscription. We have an add on for up to 300. We will look at the subscription for updating/renewal in September/October.

Meeting adjourned at 1:47 p.m.

Next Board meeting is at 1:00 pm on March 23, 2021 via Zoom.

Respectfully submitted:

Brenda Sommerfeld
Secretary

Treasurer's Report as of 2/23/21

SUBJECT	Jan 2020	Feb. 2020	YTD Actual	Budget	VAR
South State Bank Checking Account					
Opening Balance	\$ 34,064.97	\$ 33,127.90	\$ 34,064.97		
Income					
Membership Dues -2021		\$ 4,180.00	\$ 4,180.00	\$ 17,000.00	\$1,375.00
Membership Dues - 2022			\$ -		
Education Classes			\$ -		\$0.00
Open Room Cash Sales			\$ -	\$ 1,500.00	\$1,500.00
Sales Tax Collected (Sales)			\$ -		\$0.00
Other			\$ -		\$0.00
TOTAL INCOME	\$ -	\$ 4,180.00	\$ 4,180.00	\$ 18,500.00	\$2,875.00
Expense					
General & Administrative Expenses					
Administrative		\$ 139.22	\$ 139.22	\$ 1,650.00	\$1,510.78
Programs	\$ 200.00		\$ 200.00	\$ 1,750.00	\$1,550.00
Social Events			\$ -	\$ 9,500.00	\$9,500.00
Club Fair			\$ -	\$ 300.00	\$300.00
Public Relations			\$ -	\$ 1,270.00	\$1,270.00
Education Expenses			\$ -	\$ 700.00	\$700.00
Facilities Expenses					
Hardware	\$ 637.07	\$ 476.66	\$ 1,113.73	\$ 27,600.00	\$26,486.27
Printing Supplies		\$ 427.99	\$ 427.99	\$ 15,050.00	\$14,622.01
Software & Software Subscriptions			\$ -	\$ 4,000.00	\$4,000.00
Other	\$ 397.31	\$ 48.67	\$ 445.98	\$ 1,500.00	\$1,054.02
Furniture			\$ -	\$ 400.00	\$400.00
Furniture			\$ -	\$ 1,000.00	\$1,000.00
Networking	\$ 239.76		\$ 239.76	\$ 1,200.00	\$960.24
Website Maintenance			\$ -	\$ 4,000.00	\$4,000.00
Sales & Use Taxes			\$ -	\$ 450.00	\$450.00
SIG Expenses					
Apple			\$ -	\$ 600.00	\$600.00
Genealogy	\$ 100.00		\$ 100.00	\$ 4,520.55	\$4,420.55
CCH			\$ -	\$ 500.00	\$500.00
Skywatchers			\$ -		
Microsoft			\$ -	\$ 890.00	\$890.00
TOTAL EXPENSE S	\$ 937.07	\$ 615.88	\$ 1,552.95	\$ 49,280.55	\$ 47,727.60
Ending Balance	\$ 33,127.90	\$ 36,692.02	\$ 36,692.02		
CERT OF DEPOSIT BALANCE	\$ 21,155.14	\$ 21,155.14	\$ 21,155.14		
TOTAL ASSETS	\$ 54,283.04	\$ 57,847.16	\$ 57,847.16		
T Accts Rec CAM	\$ 1,310.00				