



**SCHCC BOARD MEETING**  
**January 28, 2020 at 1:00 p.m.**  
**Hidden Cypress**

**In attendance:** Bill McKinnery, Brenda Sommerfeld, ~~Debbie Dennis~~, Carol Treanor, Pat Lindvall, Catherine Tracy, Dennis Shea, Bonnie Potter, Bill Altman, Bertha Fudgen, Bob Herzog, Brian Gilroy, Mark Davis, Ed Raney, Honey Burt, John Rotty, Jerry Jeffery, Toni Valenstein, Jim Bowden, Brian Osgood, Maureen Kilcoyne, Niki Nichole

**President's Remarks:** Bill McKinnery

**Secretary's Report:** Brenda Sommerfeld. Approve last meeting minutes. Motion, seconded, approved.

**Treasurer's Report:** Carol Treanor

We started the year with a checking account balance of \$19,538. We took in income so far of \$6,745, which includes \$6,545 in dues, \$20 in class fees, and \$180 for Open Room cash receipts, while we spent \$1,227. Current balances are \$24,602 in the checking account and \$21,071 in a CD for total assets of \$46,076. The Treasurer's report through 1/27/20 is attached.

Motion made, seconded, approved.

**Social Committee Report:** Diane McKinnery

Box dinners: \$1984.70 + Extras (napkins, forks, etc. \$70.46 = \$2055.16

## **SIG Reports**

**Apple:** Catherine Tracy/Noah Rosenstein/Toni Valenstein

We have a stellar list of SIGs scheduled for the first part of 2020. Toni Valenstein presented Apple and Social Media, Debbie Dennis & Bonnie Potter will be our February program explain the many uses of Apple Books (formerly known as iBooks), April brings Colleen Smitherman presenting Apple Shortcuts, and in April Mark Davis will reprise his presentation of Accessories.

**Genealogy:** Jim Bowden/Bob Herzog

Our programming is complete through April. For February, we have “Researching Vital Records” presented by Susan Dobbs, a Sun City resident and head librarian at the Heritage Library. March’s program will be on the “DAR And its links to Genealogy” presented by Catherine Scott, a Sun City resident. April will mark the return of Jan Alpert, former NGS President. She will present “My Heritage and its DNA Aspects.” We are still looking for a speaker for our final spring meeting in May.

**Komputer Klatch Hour:** John Rotty

No Meeting January 24th - Cancelled by SCHHCA/AAM. The January 31st MH - Microsoft OneDrive by Mauren Kilcoyne, February 7th MH - Social Media by Toni Valenstein, and 14th MH - How Do Computer Specs Describe The Guts of a Computer by Brian Osgood, February 21st PH - Malware and Viruses - What You Need to Know by Bill Altman, and February 28th PH - Creative Cropping by Corky Burt.

A KK Survey addressing “All Things Google” is currently being developed to seek input from the membership. The exact format for use of the results will depend on the results received.

We are now down to two open dates for which we need subjects and instructors. Any suggestions or volunteer presenters?

**Microsoft:** Marge Simms/Dennis Shea/Maureen Kilcoyne

Our January meeting was well received by the attendees. We started with a presentation by Maureen and Ted on the BRAVE browser. Members were very interested and had a lot of questions. Some unanswered Q&A questions were then taken up. Our February meeting will continue to answer more Q&A questions. There will be a brief discussion of OneNote which is how we track the questions.

Our donation drive this year has yielded 3 towers with monitors, 9 laptops, and 1 Apple laptop for the Bluffton Schools. All of the units have been refurbished and will be given to Ray Attreed for delivery. This total does not include the units that were directly channeled through Ray. This now constitutes the largest single donation from the Computer Club to the public school system(s).

**Skywatchers:** Jerry Jeffrey

January meeting (14 Jan 2020) was in a different format. The presentation was primarily a 45-minute video about America's First Rocket Scientist, Robert H. Goddard. The session was well attended with 47 CC members being present. A program committee was finally established with Peter Uberto as its lead. Their job will be to decide the subjects of upcoming Skywatchers' presentations. February's presentation will be about the benefits stemming from the World's space adventures, the title is "Benefits of Astronomy, Astrophysics, and Space Travel for T. C. Pits In Her/His Everyday Life." Note to Facilities: One of the community set up persons told me that the CA is removing the ability to use DVDs from the CA machines, so if you plan to use DVDs you will need to provide your own equipment.

## **Committee Reports**

**Education:** Debbie Dennis

February classes went on sale on Monday at 8 AM. We are creating a Google Teaching Team similar to Apple Team and would love to discuss creating a Microsoft/Windows team if there are teachers interested. The idea behind a team is so there is consistency in curriculum and support for each other during travel or illness. We are always looking for new class/lecture topics, just let me know. A

huge thank you goes out to all Instructors, Class Assistants, and Monitors, and other volunteers that make it possible to offer classes.

**Facilities:** Brian Osgood

**Accomplishments:**

- Front door doesn't stick anymore.
- Both Dell Optiplex PCs purchased with 2019 funds have been put in service in the open room. They will replace OR1-2 and OR2-1.
- Purchased a PA system for the club. Planning for when meetings are bumped to Magnolia Hall or facilities without a working sound system. Uses the wireless microphones the club already owned.
- Cleaned out the storage closet in the classroom. There is shelf space again!
- Mac Minis upgraded to macOS 10.15.2.
- Fixed issue with the web link for Ancestry.com on PCs and Minis.
- Issue with instructor Mini connecting to the monitor should be resolved.
- Replaced key to Monitor's cabinet.
- Resolved network outage in OR by removing donated modem from network.
- PCs have been upgraded to Deep Freeze v60.220.

**Ongoing Business:**

- Family Tree Maker 2019. Purchased, but pending more information prior to installation. Genealogy SIG needs to tell us where they need to be installed.
- Facilities Committee decided last year to keep our members only printer fees as currently posted AND to limit the printing to <50 sheets per day. Non-members inquiring about printing or copying, and bulk jobs >50 sheets, shall be referred to outside commercial services, such as UPS. Bonnie has created 2 posters to stick on the walls with this pricing and message on them. We are working on revising the Monitor's manual.
- Observed stains on multiple chairs in class room and open room. They

were purchased in 2008 and as far as we know, they have never been cleaned. We are going to get a quote and possible have them cleaned this summer.

- It was proposed that we donate the unused Microsoft Office 2010 licenses to a local school. A school or student can get a free copy of Office 360 from Microsoft. Considering they can get a free current version of Office, and Office 2010 will not be supported past October 2020, we don't think they would be of use to a school system. Dennis may dispose of them as he sees fit.
- We currently have OpenOffice installed on PCs in the open room so members can evaluate the free office suite. With LibreOffice being a more actively maintained split from OpenOffice, we have decided to leave OpenOffice on existing open room PCs, but start migrating to LibreOffice as a replacement.
- The open room Surface Pro failed after the last Microsoft update. It has been taken out of service.
- We had planned to place the Microsoft Surface Book out in the open room in place of the Surface Pro that has been taken out of service. The Surface Book was not in the locked cabinet, and was not signed out. We could also not locate it using the "find device" so it looks like that has been turned off. The Surface Book is currently missing. Therefore, we purchased a lock for the Microsoft Surface Pro and placed it in service since it hasn't been checked out for use in a number of months.

Next meeting will be February 18, 2020

**Membership:** Brian Gilroy

Current 2020 membership is 2565.

**Question:** What CAM number, old or new, should be used to sign into the Clubroom?

**Answer:** The old number- until the member renews their membership the

following year.

**Explanation:** The entry server references the spreadsheet that receives member responses to the on-line application form. Until a member renews using the new CAM number, only the old number will be in this spreadsheet. When a member does renew using the new CAM number, a new record (or row) is created in the spreadsheet. (For a period, both numbers will work until the old records are purged, usually in early February). As such, there is no immediate action necessary on the Club's part since the change-over to new CAM numbers for sign-in should happen in the normal course of membership renewals.

**Monitors:** Ed Raney/Bertha Fudgen

Monitors worked 2441 hours in 2019 which is 47 hours per week. There are 69 monitors currently on the roles. We have 59 active and plan to remove or retrain the 10 inactive monitors.

**Programs:** Debbie Dennis. Hopefully, representatives from corporate Verizon (by Lowes) will be presenting about 5G cellular service.

**Publicity/Communication:** Bonnie Potter

Worked on several invitations, signs, and webpage updates as needed.

**Interior Decor:** Maureen Kilcoyne, Niki Nichole. Been working on several things. Proofs of proposed Items 1-3 were submitted to Bill McKinnery for review and approval:

1. Replace the banner for Club identification.
2. Make an informational decal for front door.
3. Printing problems in the open room are difficult to diagnose/troubleshoot (don't know what printer will print, etc.), print problems encountered via USB thumb drive. Put notice by the thumb drive: How to correctly eject the thumb drive--for PC and MAC to avoid damage to drive and user equipment.
4. Window: Needs to be made available to SIG's. What do SIGs and Committees want to put in there.

### **Old Business**

1. Whereabouts of Surface Go - it's been found.
2. Ancestry licenses - Family Tree Maker licenses. Bought 2, can put on 3

machines for each license.

3. Club Survey: Should it be done, if so when? Yes, after the purge, February sometime. Will work on the survey questions.

## **New Business**

1. Board Meeting. Motion: Members shall NOT leave equipment or personal informational items (thumb drives, DVDs, CDs, external hard drives, passwords, etc.) unattended in the Sun City Hilton Head Computer Club facilities. Seconded; approved.
2. Disclaimer Wording-Debbie Dennis:

Discuss possible signage posted in the CC room and on the website as follows:  
(Disclaimer wording is adapted from the Hilton Head Island Computer Club.)

The Sun City Hilton Head Computer Club is a chartered club within Sun City Hilton Head. The Club is staffed by **Volunteers** dedicated to sharing their interest and knowledge of computers. The skill levels and experiences of these volunteers are broad and vary from helper to helper. However, the goal of each Volunteer is the same: to help members increase their understanding of computers and computer-related issues and, thereby, improve their computer-related skills. The CLUB is **NOT** a substitute for a local computer shop. The Computer Club is **NOT** an authorized service dealer and it is **NOT** staffed by certified hardware and software technicians. The Club is **NOT** responsible for member's equipment or information left unattended in the Club facilities.

3. Want to discuss not taking checks for computer club events, only use CAM cards. Tabled for now.
4. Distribution of Old (2010) Microsoft Office Keys - Dennis Shea  
Have the Board to vote in favor of donating those available keys, 30+ of them, to the schools via Ray Attreed. We can give them to Ray and he can distribute them as he sees fit. Dennis and Ray can distribute them as they see fit.

Meeting adjourned at 2:20 p.m.

Next Board meeting is at February 25, 1:00 pm in TBA.

Respectfully submitted:

Brenda Sommerfeld, Secretary  
 Treasurer's Report as of 1/27/20

SUBJECT	Jan 2020	YTD Actual	Budget	VAR
<b>South State Bank Checking Account</b>				
Opening Balance	\$ 19,538.26	\$ 19,538.26		
<b>Income</b>				
Membership Dues -2020	\$ 6,545.00	\$ 6,545.00	\$ 25,500.00	\$1,975.00
Membership Dues - 2021		\$ -		
Education Classes	\$ 20.00	\$ 20.00	\$ 5,000.00	\$4,980.00
Open Room Cash Sales	\$ 168.03	\$ 168.03	\$ 2,500.00	\$2,331.97
Sales Tax Collected (Sales)	\$ 11.97	\$ 11.97		-\$11.97
Other		\$ -	\$ 5,500.00	\$5,500.00
<b>TOTAL INCOME</b>	<b>\$ 6,745.00</b>	<b>\$ 6,745.00</b>	<b>\$ 38,500.00</b>	<b>\$14,775.00</b>
<b>Expense</b>				
<b>General &amp; Administrative Expenses</b>				
Administrative		\$ -	\$ 1,650.00	\$1,650.00
Programs		\$ -	\$ 1,750.00	\$1,750.00
Social Events	\$ 300.00	\$ 300.00	\$ 9,500.00	\$9,200.00
Club Fair		\$ -	\$ 300.00	\$300.00
Public Relations	\$ 431.58	\$ 431.58	\$ 1,270.00	\$838.42
<b>Education Expenses</b>		\$ -	\$ 700.00	\$700.00
<b>Facilities Expenses</b>				
Hardware	\$ 495.06	\$ 495.06	\$ 22,800.00	\$22,304.94
Printing Supplies	\$ 148.39	\$ 148.39	\$ 11,825.00	\$11,676.61
Printing Supplies	\$ 226.79	\$ 226.79	\$ 4,000.00	\$3,773.21
Software & Software Subscriptions		\$ -	\$ 1,500.00	\$1,500.00
Other		\$ -	\$ 900.00	\$900.00
Furniture		\$ -	\$ 1,000.00	\$1,000.00
Networking	\$ 119.88	\$ 119.88	\$ 1,425.00	\$1,305.12
Website Maintenance		\$ -	\$ 1,700.00	\$1,700.00
Sales & Use Taxes		\$ -	\$ 450.00	\$450.00
<b>SIG Expenses</b>				
Apple		\$ -	\$ 600.00	\$600.00
Genealogy		\$ -	\$ 4,520.55	\$4,520.55
KK		\$ -	\$ 500.00	\$500.00
Skywatchers		\$ -		
Microsoft		\$ -	\$ 600.00	\$600.00
<b>TOTAL EXPENSES</b>	<b>\$ 1,226.64</b>	<b>\$ 1,226.64</b>	<b>\$ 44,190.55</b>	<b>\$ 42,963.91</b>
Ending Balance	\$ 25,056.62	\$ 25,056.62		
<b>CERT OF DEPOSIT BALANCE</b>	<b>\$ 21,019.66</b>	<b>\$ 21,019.66</b>		
<b>TOTAL ASSETS</b>	<b>\$ 46,076.28</b>	<b>\$ 46,076.28</b>		
<b>CAM Accts Rec</b>				

