



SCHHCC STAFF MEETING
APRIL 23, 2019 at 1:00 p.m.
Lakehouse

In attendance: Debbie Dennis, Carol Treanor, Pat Lindvall, Catherine Tracy, Dennis Shea, Bertha Fudgen, Bob Herzog, Mark Davis, Ed Raney, Jerry Jeffrey

President's Remarks: Bill McKinnery

Hi Everyone. Thanks for showing up at our Staff meeting. I don't have a lot of things for the agenda but there are a few things to report. I delivered the VISA cards to all the "survey" winners last Saturday. They were all very happy and surprised! Catherine Tracy will provide us a summary of the survey results.

I will be away from the 24th to the 1st, but I will have access to email.

Secretary's Report: Brenda Sommerfeld Approval of last meeting minutes. Approved.

Treasurer's Report: Carol Treanor

The Treasurer's Report as of 4/18/19 is attached. We started the month with a checking account balance of \$18,973. We added income of \$1,817 mostly from membership dues (\$835) and class fees (\$846). We spent \$907 which included the purchase of a website maintenance contract, the gift cards which will be awarded during this meeting (\$195) and various administrative costs. As of today, we have a checking account balance of \$19,883, which when added to a CD of \$20,952 gives us total assets of \$40,835.

During the month, it became apparent that one of our debit cards had been compromised. The card has been cancelled and the bank has issued a provisional credit (\$628) for all items that were not charged by us in March.

Social Committee Chair's Report: Pat Lindvall

The Volunteer Party is on Tuesday, May 7th in the Pavilion. We have the Pavilion from 3:00-7:00 pm. As of yesterday, we have 145 volunteers signed up. Catherine will send out a reminder. Final date to sign up is April 30, one week prior to the event. We will be setting up 3:00-4:00 p.m. (cleaning tables, setting up table decor, etc.) See diagram for the setup. Linda and Carol will purchase the decor and help with the setup. Liz and Helen will be at the check-in table. John Rotto and Carol Malcolm will help with name tags. See copy of diagram.

SIG Reports

Apple: Catherine Tracy/Noah Rosenstein/Toni Valenstein

Our April meeting ended this cycle with a record attendance for Mark Davis presentation on Traveling with your iPhone. Mark's very detailed notes were shared with SIG members in Apple Notes on the Club website. It is hoped that when we return to Hidden Cypress the projection will be wireless so that we can use our Apple TV to project.

Noah had set up a system where he will be able to work with and maintain the Club minis from home or from his frequent travels. We await the inevitable new operating systems.

Genealogy: Jim Bowden/Bob Herzog

Our meeting on April was well attended. Joan Nations, a GENSIG Member did a presentation on her families emigration from Kansas City to Placerville, CA, by covered wagon, in 1850 during the Gold Rush days and her great-great-grandfather's return home via ship down the west coast, across the Isthmus of Panama [pre-Canal], and on to New Orleans. Our speaker for our May 1st meeting is Yvonne Mashburn Schmidt, a certified genealogist from Vidalia, GA. Her program is titled "The Body Snatcher Family'. It will provide details on using Genealogical Proff

Standard [GPS] and DNA to correct kinships. We have our 3rd new meeting venue, Magnolia Hall - Azalea Room. This will be our last meeting until September.

Our help sessions are going well. The next Help Session will be May 22nd from 6:30 to 9:00 PM.

Computer Klatch: Debbie Dennis

I am stepping down from KK leadership as June 1st. John Rotty and a team will take over the planning and management of sessions. He will be the representative at the Staff meetings.

Microsoft: Marge Simms/Dennis Shea/Maureen Kilcoyne

Things are going pretty well. Maureen did a presentation on One Drive Next meeting on Sep 11.

Skywatchers: Jerry Jeffrey

Last meeting on April 9 was well attended with 50 persons in attendance. The subject was "Astronomy 101-0 Size Matters". The venue was the Colleton Room in Pinckney Hall. It was terrible. There was competing music from the Foyer and from the ballroom. The temperature was uncontrollable and was around 90 degrees. Our next meeting and the last of the spring season will be in the Lakehouse Ballroom, May 14th. The subject will be "Astronomy 101-1 Deep Space What's there and where is it."

Standing Committee Reports

Education: Debbie Dennis

162 Tickets Out of 214 Sold (76%) Weekly advertisement of next week's openings has worked very well. This has been accomplished through SIG Specific mailings, Thursday Education Announcement, and Facebook announcements.

We will begin working on the Summer Lecture Series after the Volunteer Party.

We are using the summer to analyze survey results and work on the course catalog.

Facilities: Honey Burt

Old Business:

- All Minis were updated to OS: 10.14.4, also Apple software and browsers were updated at the same time
- Our Gem Star (sanitizer) was replaced with a new unit
- Genealogy Bookmarks were updated
- The “Favorites” on all Open Room computers, the Monitor station, and Instructor’s station have been updated

New Business:

- It was requested that we replace the instructor’s window machine with one that has an SSD to speed up the system or replace Hard Drive with SSD
The SSD has been installed and the computer reboots much faster
- A work order was submitted to AAM to fix our moveable wall issue. Chuck submitted the work order and it is now working fine.
- Update on OLD (Apple) minis-- they were given to Ray Atreed for the school system
- Computers should be “ restarted” and not “Powered” down. Need to notify CA’s and Instructors... we will update and remind CA’s and Instructors in September before our classes start again
- Sling TV, cutting the cord, has been rescheduled for Sept/Oct after we return from our summer hiatus
- Lights are out in our display window. A work order has been submitted to AAM.

Facilities will meet on an as-needed basis through August. We will return in September!

Membership: Brian Gilroy

Membership for 2019 is just over 3,100. No issues with new CAM numbers this month.

Monitors: Ed Raney/Bertha Fudgen
Open room staffed 215 hours for March.

Programs: Debbie Dennis

Over until September. Working on Potential Speakers already. Please send any ideas to me. Anyone interested in working on committee let me know.

Publicity/Communication: Bonnie Potter
Summer Classes flyer complete...waiting for final dates.

Interior Decor: Maureen Kilcoyne, Niki Nichole

Old Business

Debbie Dennis:

Family Feud Team: Mark Davis, Julie Davis, Jeff Glazer, Toni Valenstein, Jamie Figenbaum on May 19th

BYLAWS-New Meeting Date: May 3rd, 12:30 p.m. in the classroom.

New Business

Katherine gave a brief update on the Club Survey of 2019.

Bill - Staff Meetings and Education meetings will be May 28 and June 25 be at Lakehouse.

Meeting adjourned at 1:56 p.m.

Next Board meeting is TBA at 1:00 pm at .

Respectfully submitted:

Brenda Sommerfeld
Secretary

	A	B	C	D	E	N	O	P
1	SUBJECT	Jan 2019	Feb. 2019	Mar. 2019	Apr 2019	YTD Actual	Budget	VAR
2								
3								
4	South State Bank Checking Account							
5	Opening Balance	\$ 25,478.31	\$ 15,916.51	\$ 16,870.17	\$ 18,972.68	\$ 25,478.31		
6								
7	Income							
8	Membership Dues -2019	\$ 2,130.00	\$ 1,080.00	\$ 1,985.00	\$ 835.00	\$ 6,030.00	\$ 25,500.00	\$1,990.00
9	Membership Dues - 2020					\$ -		
10	Education Classes	\$ 5.00	\$ 5.00	\$ 1,066.40	\$ 846.13	\$ 1,922.53	\$ 8,000.00	\$6,077.47
11	Printing Fees	\$ 173.59	\$ 197.17	\$ 408.49	\$ 128.30	\$ 907.55	\$ 1,887.00	\$979.45
12	Sales Tax Collected (printing)	\$ 10.41	\$ 11.83	\$ 24.51	\$ 7.70	\$ 54.45	\$ 113.00	\$58.55
13	Other	\$ 3,520.00				\$ 3,520.00	\$ 5,000.00	\$1,480.00
14	TOTAL INCOME	\$ 5,839.00	\$ 1,294.00	\$ 3,484.40	\$ 1,817.13	\$ 12,434.53	\$ 40,500.00	\$10,585.47
15								
16	Expense							
17	General & Administrative Expenses							
18	Administrative		\$ 115.30	\$ 627.91	\$ 105.16	\$ 848.37	\$ 1,200.00	\$351.63
19	Programs	\$ 100.00			\$ 196.75	\$ 296.75	\$ 1,900.00	\$1,603.25
20	Social Events					\$ -	\$ 9,500.00	\$9,500.00
21	Club Fair					\$ -	\$ 300.00	\$300.00
22	Public Relations			\$ 31.79		\$ 31.79	\$ 1,100.00	\$1,068.21
23								
24	Education Expenses					\$ -	\$ 500.00	\$500.00
25								
26	Facilities Expenses					\$ 16,726.85	\$ 33,600.00	\$16,873.15
27	Hardware	\$ 271.41	\$ 198.38	\$ 95.97	\$ 478.50	\$ 1,044.26	\$ 800.00	-\$244.26
28	Printing Supplies	\$ 631.60		\$ 626.22		\$ 1,257.82	\$ 2,500.00	\$1,242.18
29	Software & Software Subscriptions		\$ 20.00			\$ 20.00	\$ 2,500.00	\$2,480.00
30	Other		\$ 6.66		\$ 70.42	\$ 77.08	\$ 400.00	\$322.92
31	Capital Expenses					\$ 14,327.69	\$ 27,400.00	\$13,072.31
32	Hardware	\$ 14,271.84				\$ 14,271.84	\$ 21,250.00	\$6,978.16
33	Furniture					\$ -	\$ 2,000.00	\$2,000.00
34	Networking					\$ -	\$ 1,200.00	\$1,200.00
35	Website Maintenance					\$ -	\$ 2,500.00	\$2,500.00
36	Sales & Use Taxes				\$ 55.85	\$ 55.85	\$ 450.00	\$394.15
37								
38	SIG Expenses							
39	Apple					\$ -	\$ 600.00	\$600.00
40	Genealogy	\$ 125.95				\$ 125.95	\$ 4,480.00	\$4,354.05
41	KK					\$ -		\$0.00
42	Skywatchers					\$ -		
43	Microsoft					\$ -	\$ 600.00	\$600.00
44								
45	TOTAL EXPENSES	\$ 15,400.80	\$ 340.34	\$ 1,381.89	\$ 906.68	\$ 18,029.71	\$ 53,780.00	\$ 35,750.29
46								
47	Ending Balance	\$ 15,916.51	\$ 16,870.17	\$ 18,972.68	\$ 19,883.13	\$ 19,883.13		
48								
49	CERT OF DEPOSIT BALANCE	\$ 20,947.30	\$ 20,947.30	\$ 20,952.46	\$ 20,952.46	\$ 20,952.46		
50	TOTAL ASSETS	\$ 36,863.81	\$ 37,817.47	\$ 39,925.14	\$ 40,835.59	\$ 40,835.59		
51								
52	CAM Accts Rec	\$ 1,800.00	\$ 835.00					

