



SCHHCC STAFF MEETING
March 26, 2019 at 1:00 p.m.
Lakehouse

In attendance: Bill McKinnery, Debbie Dennis, Carol Treanor, Pat Lindvall, Catherine Tracy, Dennis Shea, Bonnie Potter, Bill Altman, Bertha Fudgen, Bob Herzog, Brian Gilroy, Mark Davis, Ed Raney, Honey Burt

President's Remarks: Bill McKinnery

I appreciate your taking the time to attend the March Staff meeting. Hopefully we will be able to have the meetings at Hidden Cypress again soon. We have a few things to discuss today and there will be a short Executive Board Meeting after the staff meeting.

Secretary's Report: Brenda Sommerfeld. Approved last month's meeting minutes.

Treasurer's Report: Carol Treanor

We began the month with a checking account balance of \$16,870. During the month we took in \$3,116 consisting of Education fees of \$1,066, membership fees of \$1,800 and printing fees of \$250, and we spent \$658 mostly for printing supplies. The current balance is \$19,328 with total assets including a CD of \$20,947, of \$40,275. The Treasurer's Report as of 3/22/19 is attached. Treasurer's report was approved.

Social Committee Chair's Report: Pat Lindvall

We have 6 weeks left until the 2019 Volunteer Party in the Pavilion, May 7. We will serve BBQ, Jack Frost Ice Cream with great music by Dr Paul.

We have the Pavilion from 3:00-7:00 pm. We will be setting up 3:00-4:00. Start serving 4:30 pm. Carol Gentalen, Linda Reda, Liz Ford, and Helen Connors are the Social Committee volunteers. Since it's "existing setup only" at the Pavilion, I need 2-3 other volunteers to move tables before and after the event. We need ice bins, wireless microphone, table #'s, podium, garbage bags. What else? I will make a diagram for the setup.

SIG Reports

Apple: Catherine Tracy/Noah Rosenstein/Toni Valenstein

Kudos to Bonnie Potter for the outstanding SIG on the Apple Watch. The attendance and interest means this is a topic we need to support. Next month our KK will feature Mark Davis on how to travel the world with your iPhone. A variety of Apple SIG members have been consistent volunteers for our Club Help sessions.

Genealogy: Jim Bowden/Bob Herzog

Our March 6 meeting was well attended at Pinckney Hall. Meeting space was a little tight. Jim Bowden and Carol Clark provided some insight into the genealogy classes they offer in our club classroom. Our genealogy Help Sessions continue to be well used by our members. The next help session is scheduled for May 15. Our speaker for the April 3rd meeting will be Joan Nations, a member of the Genealogy SIG. She will be discussing her research related to ancestors that emigrated from St Louis to California in 1848, the gold rush period and others of interest.

Komputer Klatch: Debbie Dennis

Topics are scheduled through the end of May. No meeting on April 19 due to Easter and Passover-Our Request.

Microsoft: Marge Simms/Dennis Shea/Maureen Kilcoyne

The meeting of March 13 featured Performance and Q&A. Many of the 48 attendees remained for the meeting after the meeting with with the panel where additional topics were discussed. A show of hands was called for to decide the issue of having an April 10 meeting, the results were overwhelmingly in favor. The topic target for the April meeting will be Onedrive.

Skywatchers: Jerry Jeffrey

Our meeting on March 12 was well attended with 58 attendees for our session on Calendars. Lots of stimulating questions. The April 9 meeting will be about distance and size titled Size Matters. April's meeting will be in the Colleton Room in Pinckney Hall.

Standing Committee Reports

Education: Debbie Dennis

April/Early May Classes are on sale now. Sales have been slow. Classes end May 10. Summer Lecture Series begins June 17(?). We will use the summer to rework the class curriculum and description.

Facilities: Honey Burt

Facilities Committee met on March 19th and our Computer Center has been updated:

- New Surface Go & Surface Pro 6 were updated
- Chuck has updated the printers list on all open room printers
- Noah has updated the printers on our Apple computers

- Chuck Cameron has modified our sign-in computer to accept the 6 digit NEW Account #'s recently assigned by AAM, but will also accept our OLD 7 digit CAM #'s. The final change over should not be a problem for us.

- We purchased (for \$30) "Jump Desktop" so that an instructor can control the student computers from the teacher's station (or even remotely). This will allow Noah (and others) to maintain all the student Apple minis remotely.

- Bertha developed/ordered and received new badges for our Monitors; they were much needed and appreciated

Discussion items:

How much to charge for printing Black/White vs Color?

It was decided to charge \$0.15 per page (two-sided) for either B&W/Color for the first 10 pages and then \$0.25 per page (two-sided) after that. These costs are a bargain compared to outside resources. A memo describing the updated costs will be sent out by the Board.

How and where to donate our old mini's?

It was decided to donate them to the schools (via Ray Atreed). The Board should review the decision with CAM for final approval.

Next meeting: April 16, 2019 @ 5 pm in classroom

Membership: Brian Gilroy

Club membership is 3,053.

During the first week in March we emailed 845 2018 members who had not renewed for 2019. Since that emailing, we have recorded 230 renewals. About 100 2018 members responded they no longer reside in Sun City. A few indicated they chose not to renew for other reasons. About 30 had renewed, but received the email because their email number had changed or they had entered it incorrectly.

The membership registration form has been amended to accept six digit CAM numbers. Chuck Cameron advises that the sign-in computer has also been modified to process six-digit numbers, so the change over should not be an issue going forward.

Monitors: Ed Raney/Bertha Fudgen

Seem to have adequate monitors but could use a couple more. Badges have been developed for the monitors and they have been appreciated by the monitors.

Programs: Debbie Dennis

April is the last General Meeting until September. We are still working on the topic and presenter.

Publicity/Communication: Bonnie Potter

Completed the Facilities Committee request for a sign for the Open Room.
Education April/May classes sign delivered. If anyone needs signs edited for their SIG, please contact me.

Interior Decor: Maureen Kilcoyne, Niki Nichole

Old Business

Bylaws: Have had two meetings to revise Bylaws to be consistent with SCHHCA guidelines. The final(?) meeting is on Friday, April 5 @ 1 PM in the Computer Classroom. Any interested party is invited.

Catherine sent a copy of the survey to Bill and Bill updated the cover letter. There were no objections to spending \$150 as incentives for people to participate in the survey.

New Business

Family Feud - Debbie Dennis

Fundraising activity by the Buckeye Club. May 19th at Pinckney Hall - 6:30 pm. (Doors open at 6:00 pm.) Four teams - Broadcast Family; Chorus Family; Line Dance Family; Computer Family. Tickets are \$14 each or a table of 8 for \$108.

1. How to Choose Team-5 people
 - a. Solicit interested parties
 - b. Auditions or Draw names
2. Team name?
3. Practice?
4. Send info to Membership-Ok with some modifications since we have a team
5. Post sign by the monitor station-Ok with some modifications since we have a team

Meeting adjourned at 2:00 pm.

Next Board meeting is April 23 at 1:00 pm at TBA.

Respectfully submitted:

Brenda Sommerfeld
Secretary

Financials as of 3/22/19

	A	B	C	D	N	O	P
1	SUBJECT	Jan 2019	Feb. 2019	Mar. 2019	YTD Actual	Budget	VAR
2							
3							
4	South State Bank Checking Account						
5	Opening Balance	\$ 25,478.31	\$ 15,916.51	\$ 16,870.17	\$ 25,478.31		
6							
7	Income						
8	Membership Dues -2019	\$ 2,130.00	\$ 1,080.00	\$ 1,800.00	\$ 5,010.00	\$ 25,500.00	\$3,010.00
9	Membership Dues - 2020				\$ -		
10	Education Classes	\$ 5.00	\$ 5.00	\$ 1,066.40	\$ 1,076.40	\$ 8,000.00	\$6,923.60
11	Printing Fees	\$ 173.59	\$ 197.17	\$ 235.38	\$ 606.14	\$ 1,887.00	\$1,280.86
12	Sales Tax Collected (printing)	\$ 10.41	\$ 11.83	\$ 14.12	\$ 36.36	\$ 113.00	\$76.64
13	Other	\$ 3,520.00			\$ 3,520.00	\$ 5,000.00	\$1,480.00
14	TOTAL INCOME	\$ 5,839.00	\$ 1,294.00	\$ 3,115.90	\$ 10,248.90	\$ 40,500.00	\$12,771.10
15							
16	Expense						
17	General & Administrative Expenses						
18	Administrative		\$ 115.30		\$ 115.30	\$ 1,200.00	\$1,084.70
19	Programs	\$ 100.00			\$ 100.00	\$ 1,900.00	\$1,800.00
20	Social Events				\$ -	\$ 9,500.00	\$9,500.00
21	Club Fair				\$ -	\$ 300.00	\$300.00
22	Public Relations			\$ 31.79	\$ 31.79	\$ 1,100.00	\$1,068.21
23							
24	Education Expenses				\$ -	\$ 500.00	\$500.00
25							
26	Facilities Expenses				\$ 16,026.11	\$ 33,600.00	\$17,573.89
27	Hardware	\$ 271.41	\$ 198.38		\$ 469.79	\$ 800.00	\$330.21
28	Printing Supplies	\$ 631.60		\$ 626.22	\$ 1,257.82	\$ 2,500.00	\$1,242.18
29	Software & Software Subscriptions		\$ 20.00		\$ 20.00	\$ 2,500.00	\$2,480.00
30	Other		\$ 6.66		\$ 6.66	\$ 400.00	\$393.34
31	Capital Expenses				\$ 14,271.84	\$ 27,400.00	\$13,128.16
32	Hardware	\$ 14,271.84			\$ 14,271.84	\$ 21,250.00	\$6,978.16
33	Furniture				\$ -	\$ 2,000.00	\$2,000.00
34	Networking				\$ -	\$ 1,200.00	\$1,200.00
35	Website Maintenance				\$ -	\$ 2,500.00	\$2,500.00
36	Sales & Use Taxes				\$ -	\$ 450.00	\$450.00
37							
38	SIG Expenses						
39	Apple				\$ -	\$ 600.00	\$600.00
40	Genealogy	\$ 125.95			\$ 125.95	\$ 4,480.00	\$4,354.05
41	KK				\$ -		\$0.00
42	Skywatchers				\$ -		
43	Microsoft				\$ -	\$ 600.00	\$600.00
44							
45	TOTAL EXPENSES	\$ 15,400.80	\$ 340.34	\$ 658.01	\$ 16,399.15	\$ 53,780.00	\$ 37,380.85
46							
47	Ending Balance	\$ 15,916.51	\$ 16,870.17	\$ 19,328.06	\$ 19,328.06		
48							
49	CERT OF DEPOSIT BALANCE	\$ 20,947.30	\$ 20,947.30	\$ 20,952.46	\$ 20,952.46		
50	TOTAL ASSETS	\$ 36,863.81	\$ 37,817.47	\$ 40,280.52	\$ 40,280.52		
51							
52	CAM Accts Rec	\$ 1,800.00	\$ 835.00				