

**SCHHCC STAFF MEETING**  
**August 14, 2018 at 1:00 p.m.**  
**Classroom**

**In attendance:** Jim Bowden, Honey Burt, Chuck Cameron, Mark Davis, Bob Herzog, Pat Lindvall, Dan McGuire, Richard McCollum, Niki Nichole, Bonnie Potter, Dennis Shea, Marge Simms, Brenda Sommerfeld, Catherine Tracy, Carol Treanor

**President's Remarks: Mark Davis**

Wow, no rain yesterday and so far a relatively pleasant! Thank you for coming this afternoon to another air conditioned room! Would any of us be here in the low country if there wasn't AC?

I want to begin the meeting by announcing our **September 2018 Volunteer of the Month - Pat Lindvall**. Pat, you are so deserving of this recognition for all of the time and effort you have put into our club over the years. Our social events year in and year out have been absolutely wonderful, Thank for everything you do for our Club!

While I am talking about September, I need to let you know that I am having another spinal surgery on Oct. 3rd. As in the past, during my absence, our esteemed Vice President, Chuck Cameron, will step into the leadership position for the club. I'll look forward to the day that I can return.

**Secretary's Report: Brenda Sommerfeld**

Motion to accept the minute of June 14, 2018; seconded; passed.

**Treasurer's Report: Carol Treanor**

Current balances as of today include \$28,355 in the checking account and \$20,947 in our CD which just rolled over for another 6 months. Total assets are \$49,302.

Since the beginning of June, we added \$1,152 and spent \$2,295 due mostly to the Volunteer Party (\$428), Printing supplies (\$463), Software subscriptions (\$200), furniture for the open room (\$650), and hardware (\$298).

We are approaching budget time, I will send out the worksheets by the end of the month. Please start thinking about what you anticipate spending next year now.

Also, I will be out of town from October 5 - November 10th, so please let me know if there is anything you know of now that I can get ready before I go.

**Social Committee Chair's Report: Pat Lindvall**

Pinckney Hall Ballroom is scheduled for our Holiday Party, Thursday, November, 29th 4:00

-8:00 pm.

The invitation will be 5:00 - 7: 30 pm. Set-up, same as last year with high-top tables and served Appetizers, Dessert Station, and open bar (wine and beer only). Linda Reda, Carol Gentalen, Liz Ford, and Helen Conner have offered to be on the Social Committee to help to plan, etc.

Chartwells did the catering last year. Dr. Paul played last year. We can have 300 participants. I have 2 questions:

- 1) Do you like the same setup as last year? The consensus is Yes.
- 2) Should we go with Chartwells or should we ask for others to bid? The consensus is to get another bid from John.

## SIG Reports

### **Apple: Catherine Tracy**

This is a time of anticipation for our new operating systems for both the Mac and iPad/iPhone. We are hopeful our equipment will be up to the task. There has been a whisper about new Apple minis. **Our first SIG meeting will be September 17th, and Mae Michael will preview her new Mac class on Pages.**

### **Genealogy: Jim Bowden/Bob Herzog**

**The next Genealogy SIG meeting will be on Wednesday, September 5th. The topic will be "Show & Tell".** We are asking our members to bring in Heirlooms etc. & discuss the history of the items. Due to the Labor Day holidays, we are not expecting a big turnout.

**The October 2018 Genealogy SiG meeting will be a discussion on Ancestry & Family Tree Maker software. "How to Program".**

We are purchasing the Ancestry Library software program. Turns out that we were not able to get the pricing that was stated a few months ago. The new management at Proquest would not honor the pricing that was quoted prior. The cost is going to be slightly over \$3,000 a year. They have agreed to fix this price for three years.

**Komputer Klatch Hour: Debbie Dennis.** Mark stated we are taking a break in our summer routine. They were given homework to read KK Notes every Friday.

### **Microsoft: Marge Simms/Dennis Shea**

The WinSIG will solicit SIG members for suggested topics for presentations in the 2018/2019 season. We will then hold a leadership meeting and access the results. Topics by month to be announced will follow.

We have accessed our position concerning the use of the MS Book purchased for the SIG. We mistakenly configured it for our specific SIG needs. Since that is not the Club Policy, we have disassociated from the MS Book and have acquired our own private units for supporting the SIG.

Following suit, our pending \$2000 budget item to acquire the new MS Surface unit for the WinSIG will not be exercised.

**The first meeting is on Wednesday, Sept 12, 2018**

### **Skywatchers: Jerry Jeffrey**

I will not be present for the 14 August Meeting. The status report follows:

No meeting in July or August. At least 10 new member prospects have shown up on my desk.

Thank you, Catherine.

**Next meeting: 11 September 2018. Subject: Why is it dark at night?**

**Subject for October: Status of Program for Saving Earth from Asteroids, Comets & meteors.**

## **Standing Committee Reports**

### **Education: Debbie Dennis**

No report as Debbie is out of the country at this time.

### **Facilities: Honey Burt**

First and foremost, I would like to let everyone know that both of our CC Facilities, Open Room and Classroom have been monitored by Chuck Cameron and Jack Jones for PCs and Noah Rosenstein for our Mac Mini's. I want to take a moment to thank these individuals for their continued help in overseeing that our Facility is being monitored, and in good working order. So Thank you!

On our agenda is following up on the recommendation to check on our Door to our classroom. Chuck with the help of others has determined that the smaller part of the movable wall behind the Monitor's Station has shifted slightly out of place causing the door to scragging the floor. A few shims placed in the appropriate locations should resolve the problem. This will be tackled on a future Maintenance Day.

The Open Room has had some changes with the more private Carrels that were installed, and the next set is being stained and almost ready to install. Thanks to Wes Reuter. Nice job. Many favorable comments were received for his efforts. Wes indicated the next set will be available in the next week or two. He will install them when they are ready.

- A new Genealogy Cabinet was purchased and installed.
- New Switch Box was installed on instructor Station. It had a failure.

- A recommendation was made for a Standard Keyboard to be used in our OPEN Room, it will be discussed at the next Facility meeting.
- Hargray would like to donate and partner with our computer club. We have been in contact with Hargray for a possible upgrade in Bandwidth. Brenda Scott is our Rep. A representative was in our classroom on August 8th. They need to lay fiber cable first, this may take 2 months.
- We are in the process to set a “Maintenance day” to update asset tags in the classroom.
- The best news, there might be new **Mac Mini's** coming soon.

Next Facilities meeting is Tuesday, August 21st.

### **Membership: Brian Gilroy**

Membership on August 1 was 3,118.

Please remind monitors that the new membership year begins September 1. Anyone joining in August will be expected to pay 2018 and 2019 dues in full. Mark will work with Brian and Catherine to change the registration form to include interest in SIGs.

Email with link to 2019 Membership Renewal Form will go out to members on September 1.

### **Monitors: Wes Reutter**

Sorry I won't be in attendance due to work. Of note for the monitors:

We are averaging 165 hrs/month of volunteer service to keep the rooms open.

We are now tracking the number of members who log in and use the computer rooms. In the past 30 days, we have in excess of 850 people signing in and using the room. It will be interesting to track usage over the next months to get a sense of usage over the course of a season/year.

The second set of carrels have been fabricated and I am currently staining a finishing them. I hope to have them installed in the next week.

### **Programs: Debbie Dennis** info provided by Mark Davis from June minutes

**September:** Beaufort County Sheriff department talk about Social media, hurricane announcements, Nixel, & scam prevention. **October:** Beaufort County IT department will talk about (Records Online, Tax Look-up, and hopefully new flood zones. They have responded yes but I need to confirm dates and topics.

### **Publicity/Communication: Bonnie Potter**

Starting to plan for the October Club Fair. We have timeless brochures from past fairs, but I was looking to add “By the Numbers” a one page fact sheet about the Club highlighting the

SIG groups. I will send the sheet around for approval and fact-checking prior to printing. In addition, a sheet will be available with the classes for the fall semester. The December VOM recipient, Jean Dormer, has received more than 55 views since her passing, it has been our honor to recognize her achievements to her friends and family.

### **Interior Decor: Maureen Kilcoyne, Niki Nichole**

No report at this time.

## **Old Business**

- Recognition of Norma Stewart's Service to our Club (Sign Card) and - **Invite to Sept. Membership Meeting - Card & Gift Certificate.**
- Room Reservation - No Change Form - Review - Update - Reservations were only allowed to be made through June 2019 (6 months). The new plan will come out of Task Force (November) established by AAM & Lifestyle in June 2018.
- New IT Department - Submitting Internet Failure to Help Desk - Jen & Nathan
- Request for an additional \$200 for furniture - **not necessary**

## **New Business**

- Recognition of Norma Stewart's Service to our Club (Sign Card) - Request her attendance at September Membership Meeting - Present Card & Gift Certificate.
- Recognition of Bill Dreyer Service to our Club (Card is at Monitor's desk for final opportunity to sign it) - Request his attendance at September Membership Meeting - Present Card & Gift Certificate.
- Dues paid in August - Allow membership through Dec. 2019 - **Approved for those were not told of the Sept. 1 date to join by a monitor.**
- Cost of club domain email accounts for 15 accounts (example: [membership@suncitycc.org](mailto:membership@suncitycc.org)) **No action taken after the cost of \$2,500+ to retain these accounts with GoDaddy for three years.**
- Review purpose of [schcc.situation@gmail.com](mailto:schcc.situation@gmail.com) (correction)
- Technology's impact on investing - a member has indicated that this would be worth investing as a new SIG. I did indicated that leadership would be vital to getting a new SIG up and running as well as the new processes that are in place to generate a new SIG. Thoughts? - **No action was taken as this has come to the club in the past. We will act if approached by members willing to take on leadership positions and follow the guideline established by the Board to become a SIG - Beginning with a presentation at KK.**
- Investigate a mailbox station for the clubs in Yemassee Craft Center for club business. One single station - approach the Board or Lifestyle

**Meeting adjourned at 2:10 p.m.**

**Next Board meeting is Tuesday, Sept. 25, at 1:00 pm at Hidden Cypress.**

**Respectfully submitted:**

**Brenda Sommerfeld**  
**Secretary**