



**SCHHCC STAFF MEETING**  
**September 25, 2018 at 1:00 p.m.**  
**Coosaw River Rooms - Hidden Cypress**

In attendance: Mark Davis, Brenda Sommerfeld, Carol Treanor, Pat Lindvall, Catherin Tracy, Jim Bowden, Bob Herzog, Debbie Dennis, Dennis Shea, Honey Burt, Bonnie Potter

**President's Remarks:** Mark Davis

Chris Chase will be honored at our October Membership Meeting on Oct. 18 as our Volunteer of the Month. We appreciate her contribution to our club each Sunday with "This Week @ Your Computer Club". While working with Sun City TV she finds time to assist our Education Chair, Debbie Dennis, with the advertising of our upcoming events. Many thanks to Chris for her volunteer work behind the scenes for our club.

As we move into Fall all of our SIGs are up and running as well as the introduction of our Fall semester of classes. I look forward to hearing each of your reports. Thank you for attending this meeting today.

**Secretary's Report:** Brenda Sommerfeld

Approval of August 14, 2018 Minutes. Approved as stated.

**Treasurer's Report:** Carol Treanor

The only significant item since last week's general meeting is the payment of \$3,190 for the Ancestry Library subscription for the Genealogy SIG. Current checkbook balance of \$22,852, plus CD of \$20,927 for total assets of \$43,799. 2019 budget worksheets were sent out this morning, if you have any questions, please let me know.

**Social Committee:** Pat Lindvall

Our Holiday Party is scheduled for Thursday, November 29, 2018, in Pinckney Hall Ballroom, 5:00 pm-7:30 pm. (It's scheduled 4:00 pm-8:00 pm):

- Dr. Paul will be playing Holiday music, etc. for listening and dancing.
- I received an estimate for 10 extra "high tops", delivered, set-up, breakdown, and pick-up.
- I received a proposal from Chartwells and one from Jamesons. Total cost for everything

included /pp:

- Chartwells : 200 / pp = \$27.33. 300 / pp = \$25.56
- Jamesons : 200 / pp = \$32.77. 300 / pp = \$31.78 (Jamesons will not include appetizers being passed)

Motion to charge \$20 per person for Chartwells catering approved.

- When should we send out “Save The Date” and when should we send out the invitation?  
Agreed to send out after the Club Fair, October 9th.

## SIG Reports

### **Apple:** Catherine Tracy/Noah Rosenstein/Toni Valenstein

The October SIG meeting will be a very special event. David A. Cox, one of our regular YouTube educators will join us, via Facetime, from Cape Cod. Give that we have new operating systems for both iOS and Mac there is much information to share. Our ISLC list has zoomed due to the new sign up procedure and we are now over 1,500 members. Thank you, Brian and Dennis, for a job well done.

### **Genealogy:** Jim Bowden/Bob Herzog

At our September meeting, we had a half-a-dozen members participate in “Show & Tell” presentations. All were very interesting and informative.

We are planning to have 6 members attend Carol Clemons’ Advanced classes for Family Tree Maker in October. They will then serve as the core group for our proposed “GEN Help”.

For our October 3<sup>rd</sup> meeting, Jim Bowden will be presenting “Tricks & Tips” when using Ancestry Library Edition. This should provide many members with the ability to be more effective when working with ALE.

### **Komputer Klatch Hour:** Debbie Dennis

Getting back in the swing of things after a few weeks off. The schedule is being planned through the end of the year. Recommendations for speakers and/or topics are always appreciated.

### **Microsoft:** Dennis Shea/Maureen Kilcoyne/Marge Simms

The October Sig meeting will be a discussion of alternatives to Microsoft and Apple. Dennis Shea, Tony Coon, Ted Brandt, and Karl Juelch will be talking about open source software. Ubuntu, a Linux OS distribution, and Knoppix, a usb/cd bootable version of Linux will also be discussed.

### **Skywatchers:** Jerry Jeffrey

No meeting in September. Will start fall session with October meeting on the 9th. The subject will be Why The Sky is Dark at Night, a carryover from September.

## Standing Committee Reports

### **Education:** Debbie Dennis

Summer Lecture Series Final Statistics

- Summer Lecture Series Session #1 - June 18th-June 28th 98 / 115 (85%)
- SCHHCC July/August 2018 Summer Lecture Series 477 / 506 (94%)

### **September/October SCHEDULE**

- About 30 Classes for September/October
- 169/527 Seats Sold (33%) Not bad for September and only registration only open for 5 days.
- Suggestions for publicizing classes/lectures are always appreciated.
- Trying to add descriptions to the classroom calendar as well.

### **Club Fair in the Classroom**

- Coverage-SIGs and SignUps-Jerry shows a slideshow
- Candy

### **Election: Honey Burt, Catherine Tracy, Juli Yale**

- Have been working assembling a board; we're about 75% complete; will have for October meeting.

### **Facilities: Honey Burt**

**Maintenance in our Computer Center was performed on August 21st-Asset Tags were assigned.**

- **Club 16** - had a problem... is Back in service
- **Phase 2 of Open Room desk Carrels have been installed. The final set will be installed this weekend..**
- **Monitor File Cabinet** - we had a malfunctioning drawer that could not be locked.. (cash drawer) Has been replaced.
- **Facilities recommended buying 6 USB adapters for headsets, they were ordered**
- **Hargray:** Work is continuing and will take at least another month. All room work in the Switch room has been completed
- **A work order to fix our moving wall has been submitted**
- **New Color Printer in the Open room (Purchased 2/18/18) - Brother Color streaking:** Need to find repair person.. Actively looking..
- **Per Tony - we need to replace iMac in the Open Room,** Purchase of 2 iMac computers was recommended
- **New Mac Mini's, are moved to 2019 Budget**

**We have purchased 2 new computers and 2 new Monitors for the Open Room**

### **Membership: Brian Gilroy**

Over 1100 members have already renewed their membership for 2019. We will refresh the Monitor's Membership Report weekly (instead of monthly) for the next few months so Monitors will have a more timely response to members asking them if they have paid their 2019 dues.

### **Monitors: Wes Reutter**

The monitors provided an average of 170 hours/month thru the summer. 800 members logged in when they came to the rooms in July. Of that number, there were 300 different members or ~ 10% percent of the members who used the rooms. Pretty impressive numbers for the summer.

## **Programs: Debbie Dennis**

**September:** Beaufort County Sheriff department talk about Social media, hurricane announcements, Nixel, & scam prevention. **Went very Well!** **October:** Beaufort County IT department will talk about (Records Online, Tax Look-up, and hopefully new flood zones.) They have responded yes but need to confirm dates and topics. **November:** Jeff Glazer, TBA - Cutting the Cord or similar.

## **Publicity/Communication: Bonnie Potter**

Getting ready for Club Fair.... this year we are using a single page "At a Glance" giving a thumbnail profile of the Computer Club. The content has been review by the Education Committee members and the SIG leaders. We will also have business cards, the usual signs and brochures from last year available.

The VOM program continues with Education for October, Help for November and Monitors for December.

We have seen an increase in the number of people coming to the CC Web-page from Facebook. Thanks, Toni for your continued posting of notices.

## **Interior Decor: Maureen Kilcoyne, Niki Nichole**

We will work on decor in October.

## **Updates**

- Website Stats & Speed: Bonnie Potter - Update
- Committee for By-law Review: Debbie Dennis - Update
- Update regarding Club Sign-in: Chuck Cameron/Brian Gilroy - Update
- Help: Catherine Tracy

## **Old Business**

- Recognition of Norma Stewart's Service to our Club (Sign Card) - Request her attendance at September Membership Meeting - Present Card & Gift Certificate.
- Recognition of Bill Dreyer Service to our Club (Card is at Monitor's desk for final opportunity to sign it) - Request his attendance at September Membership Meeting - Present Card & Gift Certificate.
- Dues paid in August - Allow membership through Dec. 2019 - **Approved for those were not told of the Sept. 1 date to join by a monitor.**
- Cost of club domain email accounts for 15 accounts (example: [membership@suncitycc.org](mailto:membership@suncitycc.org)) **No action taken after the cost of \$2,500+ to retain these accounts with GoDaddy for three years.**
- Review purpose of [schhcc.situation@gmail.com](mailto:schhcc.situation@gmail.com) (correction)
- Technology's impact on investing - a member has indicated that this would be worth investing as a new SIG. I did indicate that leadership would be vital to getting a new SIG up and running as well as the new processes that are in place to generate a new SIG. Thoughts? - **No action was taken as this has come to the club in the past. We will act if approached by members willing to take on leadership positions and follow the guideline established by the Board to become a SIG - Beginning with a presentation at KK.**
- Investigate a mailbox station for the clubs in Yemassee Craft Center for club business. One single-station - approach the Board or Lifestyle

# New Business

*A reminder from the President: When the clock strikes **2:30 PM** the meeting will be adjourned. An executive session will occur between 2:30 and 3:00 PM. Items not discussed will move up in priority for the next scheduled staff meeting. An executive session will occur between 2:30 and 3:00 PM.*

- Brenda Scott, Hargray, request to provide help in the Computer Center for Streaming and video calling - like Skype
- Review/Establish a calendar (set days of the week) for emailing to Membership - SIG Leaders, Education, President, Others
- **Discussion of Volunteer of the Month Program - Issue with ongoing designations?**
- Submission by a staff member: Club Calendars: Help Session listings on “The Computer Help Schedule for the Week” are very good and most help sessions are listed on the Open Room calendar as Open/Help. These include Wed, Friday, and Saturday sessions. However, Tuesday and Thursday morning sessions are not listed. Members often look at the calendars for information. The Tuesday and Thursday morning Help sessions need to be on the Open Room Calendar. Mark will contact John Chadwick about adding/changing the calendar.
- Other items?
  - Frome Debbie Dennis-Officer/Chair Listing Monitors using one from May 10th 2017

**Request for Executive Session.** Executive Board went into Executive Session at 2:35 and adjourned at 3:05 p.m.

Meeting adjourned at: 2:31 p.m.

Next Board meeting is **Oct. 23, 2018 at 1:00 pm** at Hidden Cypress.

Respectfully submitted:

Brenda Sommerfeld  
Secretary