



SCHHCC STAFF MEETING
June 14, 2018 at 2:00 p.m.
Classroom, Computer Club

In attendance: Carol Treanor, Chuck Cameron, Bonnie Potter, Marge Simms, Jerry Jeffrey, Jim Bowden, Bob Herzog, Debbie Dennis, Wes Reutter, & Mark Davis

President's Remarks: Mark Davis

Good Afternoon and thank you for attending on this Alternate Date and Time. I would like to begin by recognizing Debbie Dennis as our 2018 Rasmussen Award Recipient and June Volunteer of the Month. Debbie your tireless contributions to the productivity of our club is greatly appreciated. Thank you for all you do for our Club! It has not gone unnoticed!

I would like to keep this meeting today as short as possible as many of our normal activities are suspended during the summer months. As you will notice in under new business I am asking if we need a meeting in July. If the answer is no, **I have rescheduled our August meeting to August 14th at 1 PM here in the Classroom to align it with the first Education Council meeting that month.**

Yes, this is a second change to the August Staff Meeting date and I apologize for having not thought this through the first time I made the change. Prior to the meeting I will be asking three or four members to accept appointments to our 2018 Nomination Committee and I will announce these appointments at the August Staff Meeting.

Let's move to our Secretary's request to accept our April minutes then progress to our Treasurer's Report as there will not be a Secretary's Report today since Brenda is not able to attend this meeting due to the Change of Date.

Secretary's Report: None other than accepting the April 24, 2018 Minutes.

Bonnie Potter made a motion to accept the minutes as written. Debbie Dennis provided a second to the motion. There was no discussion. The vote was called

and there was a unanimous vote to accept the minutes as written.

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Treasurer's Report: Carol Treanor

The financials as of 6/12/18 are attached. Since May 1st, we took in income of \$2,211 (mostly from dues of \$1,060, education fees of \$800 and printing fees of \$339) and spent \$5,750 (mostly for the volunteer party \$4,056, printing supplies \$702, and furniture for the open room \$808) leaving a balance in the checking account of \$28,711. Total assets including the CD (\$20,936) are \$49,648.

Social Committee Chair's Report: Pat Lindvall

I will not be able to make the meeting on June 14th at 2:00pm.

I have booked our Holiday Party at Pinckney Hall Ballroom for Thursday, November 29, 2018, 4:00 pm-8:00 pm. We can discuss the party details at our August 14 Meeting.

SIG Reports

Apple: Catherine Tracy/Noah Rosenstein/Toni Valenstein

The Apple SIG was disappointed that the recent WWDC had no mention of a new mini. The new operating systems for both Mac and iOS offers new materials for learning and teaching. The minis are reaching the far end of their ability to upgrade.

Genealogy: Jim Bowden/Bob Herzog

There will be no meetings in June, July or August. Our September meeting is scheduled for September 5th. We are currently working on recruiting speakers for our meetings.

Regarding the email issues with the cost of Ancestry Library Edition, we recommend the following approach be taken.

- Commit to the three year proposal Norma Stewart received from ProQuest.
 - 2018 Fee = \$2,110.46
 - 2019 Fee = \$2,174.06
 - 2020 Fee = \$2,238.72
 - This is a \$2,126.36 saving over our annual 2016 cost of \$2883.20
- To the best of our knowledge there are no other options that will provide access to ALE.

We are currently working to establish a group of knowledgeable people to serve on the GENSIG Help program.

Komputer Klatch: Debbie Dennis

Summer KK Scheduling is almost complete. Bonnie is very helpful in creating

promo graphics for us and I think they are one of the reasons we have such good attendance at the weekly meetings.

Microsoft: Dennis Shea/Marge Simms//Maureen Kilcoyne
Our first meeting in the fall will be Sept 12.

Skywatchers: Jerry Jeffrey

No meeting in June, July or August, hence no report. I will be unable to attend the August staff meeting of the board due to travel.

Standing Committee Reports

Education: Debbie Dennis

First Lecture Series very slow. We will be discussing options for advertising 2nd session during Education Meeting.

Facilities: Honey Burt

Facilities meeting was cancelled for May and is cancelled again for the month of June. Most of our Team members are out of town, but we are checking in to see what has to be done.

We are happy to announce that we have a new IT Person: Jennifer Jerome, she can be reached through Help@schhca.com, and we welcome her to our team. Also, Nathan was added to this list who installed a new switch in the computer Room to keep us running.

We are still following up on Mac Minis Update, but there seems not to be any coming. Thanks to Noah, our mini's are still working.

Wes, has done a great job with improving our Open Room. More improvements are coming..stayed tuned

Chuck and Jack have installed all of the new Dell PCs in the Classroom and all are up and running. Two of the Old Alien Dell PCs have been donated to Staying Connected.

Next Facilities Meeting will probably occur in August unless there is a need to meet earlier.

Membership: Brian Gilroy

Membership is 3,045 as of today.

To avoid confusion, please remind all Monitors that the Club accepts Memberships for 2019 beginning September 1st. Any Member joining between now and September 1st will be recorded as a 2018 member and be expected to pay dues for 2019 after September 1st. There was some confusion on this point last year. We have added text to the application form to clarify this point to applicants.

Monitors: Wes Reutter

The password for monitors signing up to volunteer had to be changed. Someone had gained access to the site and was altering it unacceptably. A notice of the new password was only sent to monitors who have been active during the current year. There are 80 monitors but only 40 who currently volunteer. We have had no requests for the password from anyone who is not actively monitoring. The first phase of upgraded computer stations has been completed. The next fabrication phase will be started mid-summer with hopeful completion of that phase by early September. **As of June 1 the monitors have volunteered 770 hours of service.**

Programs: Mark Davis - Report from Debbie Dennis

September: Beaufort County Sheriff department talk about Social media, hurricane announcements, Nixel, & scam prevention. **October:** Beaufort County IT department will talk about (Records Online, Tax Look-up, and hopefully new flood zones. They have responded yes but I need to confirm dates and topics.

Publicity/Communication: Bonnie Potter

Congratulations to Debbie Dennis for the Rasmussen Award which is celebrated as the Volunteer of the Month for June. This month, perhaps due to an update to WordPress? Our page design for the VOM changed to the archived VOM design causing problems for posting on May 31. Thanks to the quick assistance of Bud Brooks, it was corrected the following day. We will follow up to see if it can go back to the original format. Mark will contact Lindsay Doyle at Smart Marketing Communications to see if a correction can be made. Marge Simms brought up concerns with the appearance of the Home Page and the area above the Menu not being needed. This will be discussed with Lindsay as well.

Interior Decor: Maureen Kilcoyne, Niki Nichole

Updates

- **Website Stats & Speed: Bonnie Potter - Update:** We continue to have a good number of individuals checking out our website. There were 40 views of the Volunteer of the Month so far in June as well as numerous views of under our Classes tab.
- **Committee for By-law Review: Debbie Dennis - Update:** No update
- **Update regarding Club Sign-in: Chuck Cameron - Update:** Chuck has generated a method to check track of the number of individuals signing into the Computer Center each day. He is having difficulty providing this information to Wes Reutter but will continue to work the problem to resolve it. Bob Hertzog suggested reviewing the CAM regulations for the period of time that this data needs to be maintained by our club. Mark Davis will check this out and report back to the board at the next meeting.

Old Business

- Report of Ad Hoc Committee on Internet Safety - Wes Reutter
- Purchase new PCs for Classroom instead of Mac minis
- Appointment of Brenda Sommerfeld as Secretary upon Norma Stewart's departure from SCHH
- Last minute room cancellations by LifeStyles
- Review access to Membership ILSC
- Proposal from Neighborhood Rep training using Classroom. Done
- Request from Lifestyle for training of Neighborhood Reps in Excel & Presenter (No proposal at this time)

New Business

A reminder from the President: When the clock strikes 3:30 PM the meeting will be adjourned as the Education Council Meeting begins at this time. Items not discussed will move up in priority for the next scheduled staff meeting.

- Recognition of Norma Stewart's Service to our Club - Norma will be invited to the September Board Meeting for recognition with a card and gift certificate.
- Change Date for August meeting to - August 14, 1 PM in the Classroom.

- Room Reservation - No Change Form - Review - Update: A third form has been released for reporting information on the No Change form. Information from our current 105 Forms will be provided on the new form and provided to Lifestyles tomorrow, June 15, 2018.
- New IT Department - Submitting Internet Failure to Help Desk - Jen & Nathan
- Can we discuss using a club email for sending "This Week at the Computer Club? Bonnie & I (Debbie Dennis) claimed suncitycc.org@gmail.com Should be a no reply announcement. Mark will look into our Domain residing with GoDaddy and determine if we can generate our own email address from our Domain SunCityCC.org.
- Ask membership if they are interested in serving on a the 2018 Nomination Committee in the President's June Newsletter.
- Is there a need for a July Meeting? The Board indicated there was no need for a July meeting. If anything of importance needs to be review a special Board Meeting will be called by the president.

Meeting adjourned at: 3:25 PM

Next Board meeting: [August 14, 2018 at 1:00 pm in the CC Classroom.](#)

Respectfully submitted: Mark Davis for Brenda Sommerfeld